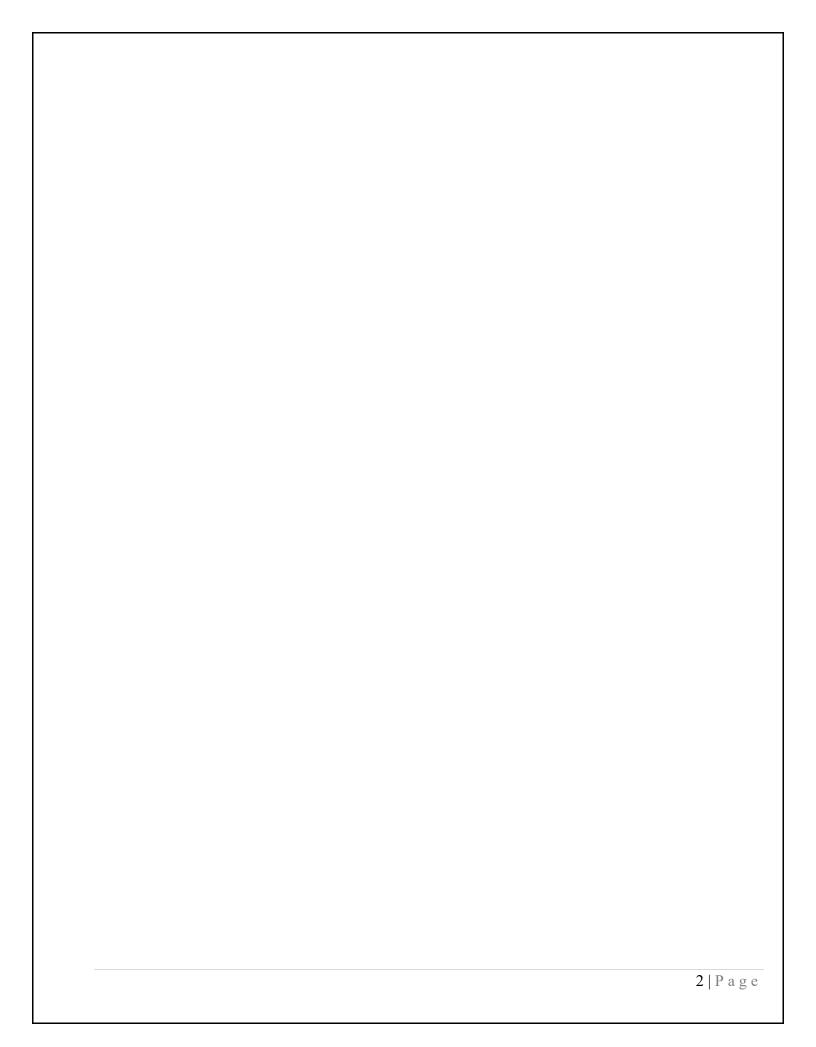


DBE GOAL and METHODOLOGY

FEDERAL FISCAL YEARS 2023 - 2025

Submitted July 8, 2022



I. SPECIFIC RGRTA DBE PARTICIPATION GOAL

The Rochester-Genesee Regional Transportation Authority ("RGRTA"), in accordance with regulations promulgated by the United States Department of Transportation ("USDOT") at 49 C.F.R. Part 26, has proposed a goal of awarding 3.22% of the value of its federally-funded contracts to Disadvantaged Business Enterprises ("DBEs") during Federal Fiscal Years ("FFY") 2023 - 2025, exclusive of FTA funds to be used for the purchase of transit vehicles, labor costs associated with preventative maintenance of RTS Monroe and RTS Access vehicles, and land acquisition.

This goal is based upon RGRTA's projects and the relative availability of ready, willing, and able DBEs in our local market (to the maximum extent feasible, given the data available to RGRTA at this time). Due to the lack of regional availability, a nationwide search was utilized for rooftop solar, pre-engineered metal buildings, and spare engines. The calculation of the goal is subject to revision, based on any verification and correction of the data by FTA, comments received from FTA or the public, changes in circumstances, or any other relevant information. In addition, since this is a three-year goal, if there is a significant change in expenditure patterns, a revision to the goal will be requested from FTA.

Over the three-year period, RGRTA expects to receive approximately \$101,427,318 in federal assistance (excluding New York State and RGRTA matching dollars). An additional \$17,109,981 in federal assistance from prior year awards is anticipated to be spent during this period. The amount available for application to federally-funded or federally-assisted contracts, excluding bus purchases, preventative maintenance, and land acquisition is projected to be \$6,412,054 or \$8,015,068 including New York State and RGRTA matching dollars.

The projects and associated funding levels follow.

Federal Funds Available CIF	2022/23	Federal Funds Available C	IP 2023/24	Federal Funds Available	CIP 2024/25
Section 5307	\$5,296,692	Section 5307	\$16,690,934	Section 5307	\$34,610,618
Section 5307 Section 5311	\$3,106,671	Section 5307 Section 5311	\$3,383,891	Section 5307 Section 5311	\$34,610,618
Section 5311 Section 5339	\$3,106,671	Section 5311 Section 5339	\$3,383,891	Section 5311 Section 5339	\$3,366,941
Section 5307 Carryover	\$1,130,177	Section 5339 Section 5307 Carryover	\$1,154,502	500001 3333	\$2,595,204
Section 5311 Carryover	\$3,100,426	Section 5307 Carryover	\$590,043		
Section 5311 Carryover	\$2,639,998				
Section 5307 Obligated	\$23,406,828				
Section 5309 Obligated	\$23,406,828				
Section 5311 Obligated	\$4,063,277				
Section 5339 Obligated	\$2,729,176	<u> </u>			
	\$56,346,566		\$21,819,970		\$40,370,762
Unavailable for Contracting		Unavailable for Contracting		Unavailable for Contracting	
	404 000 000		40.000.011		4.0.400.400
Preventative Maintenance	\$21,086,536	Preventative Maintenance	\$6,350,041	Preventative Maintenance	\$13,467,472
On-Demand Vans 20 + 10	\$1,016,210	Replace 10 Paratransit Buses	\$832,509	Replace 25 - 40' Diesel Buses	\$12,593,078
Battery Electric Buses (10)	\$1,996,062	Replace 37 Regional Type III Buses	\$3,383,891	Replace 20 - 60' Buses	\$6,265,948
Wheelchair Van RTS Orleans	\$52,492	Replace 20 - 40' Diesel Buses	\$9,481,690	Replace 20 - High Headroom Vans	\$1,842,778
Wheelchair Van RTS Ontario	\$52,492	Replace 10 Paratransit Buses	\$863,686	Replace 4 Type III Regional Buses	\$370,968
Wheelchair Vans RTS Genesee (3)	\$157,476	Replace 10 Paratransit Buses	\$839,346	Replace 19 Type VI Regional Buses	\$2,995,973
Wheelchair Van Regionals (1)	\$52,492			Replace 5 - 40' Diesel Buses	\$2,518,660
Non-Revenue Vehicle RTS Ontario (1)	\$28,000				
Replace 15 - 40' Diesel Buses	\$3,721,852				
Replace 12 - 40' Diesel Buses	\$2,639,998				
Replace 9 - 60' Diesel Buses	\$3,403,516				
Replace 10 Paratransit Buses	\$786,327				
Replace 10 Paratransit Buses	\$792,771				
Replace 35 Regional Type III Buses	\$3,100,426				
Replace 33 Regional Type III Buses	\$2,896,671				
Land Acquisition - RTS Access	\$846,661				
Land Acquisition - Irondequoit Plaza	\$565,600		404 754 460	_	440.054.055
	\$43,195,583		\$21,751,163		\$40,054,876
Previously Contracted		Previously Contracted		Previously Contracted	
Marketplace Connection Hub	\$49,002	Bus Shelters	\$68,807	Bus Shelters	\$315,886
Ironedquoit Plaza II Design & CA	\$163,757				
AESB	\$2,094,408				
Business Intelligence Data Warehouse	\$147,494				
Mobile Ticketing	\$1,301,808				
Demand Response MaaS	\$290,062				
Infor Contract Mgt/Vendor Portal	\$75,141				
HRIS Software	\$1,040,000				
Access Facility Design & CA	\$296,000				
RTS Wayne Facility Design	\$159,859				
SITA Comment Replacement					
birri commene nepiacemene	\$31 425				
	\$31,425				
RTS Ontario Tire Mounting Equipment	\$31,425 \$25,600				
RTS Ontario Tire Mounting Equipment Garage D Charging Depot - Design					
	\$25,600				
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger	\$25,600 \$362,288 \$52,400				
Garage D Charging Depot - Design	\$25,600 \$362,288 \$52,400 \$211,125				
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design	\$25,600 \$362,288 \$52,400		\$68,807		\$315,886
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929				, ,
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561	Available For Contracting	\$68,807	Available For Contracting	, ,
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929	Available For Contracting		Available For Contracting	, ,
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055	Available For Contracting Federal Funds for Proposed Pro	\$0	Available For Contracting Federal Funds for Proposed Pro	\$0
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project Wyoming County Facility	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055		\$0		\$0
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055 ts \$3,044,499 \$1,600,000		\$0		\$0
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project Wyoming County Facility	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055		\$0		\$0
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project Wyoming County Facility RTS Access Final Design	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055 ts \$3,044,499 \$1,600,000		\$0		\$0
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project Wyoming County Facility RTS Access Final Design Ironedquoit Plaza II Construction	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055 ts \$3,044,499 \$1,600,000 \$1,274,643		\$0		\$0
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project Wyoming County Facility RTS Access Final Design Ironedquoit Plaza II Construction Garage D Charging Depot - Install	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055 ts \$3,044,499 \$1,600,000 \$1,274,643 \$237,712		\$0		\$0
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project Wyoming County Facility Wyoming County Facility Ironedquoit Plaza II Construction Garage D Charging Depot - Install RTS Ontario Communications Equip	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055 ts \$3,044,499 \$1,600,000 \$1,274,643 \$237,712 \$132,000		\$0		\$0
Garage D Charging Depot - Design RTS Livingston Generator & Car Charger RTS Seneca Engineering & Design Bus Shelters Available For Contracting Federal Funds for Proposed Project Wyoming County Facility RTS Access Final Design Ironedquoit Plaza II Construction Garage D Charging Depot - Install RTS Ontario Communications Equip Ontario Spare Engines/ Transmissions	\$25,600 \$362,288 \$52,400 \$211,125 \$438,561 \$6,738,929 \$6,412,055 ts \$3,044,499 \$1,600,000 \$1,274,643 \$237,712 \$132,000 \$83,200		\$0		\$0

The RGRTA proposed goal of 3.22% means that RGRTA has a goal of awarding approximately \$206,468 in Federally-assisted contracts (\$258,085 matched) to DBE firms during year one of the three-year period covered by the plan. At this time, RGRTA anticipates additional funding for these and similar projects to be available during this goal period. However, the specific amounts are not known, and therefore, not reflected in the above table.

The Authority considers this goal to be realistic in light of the types of projects.

- 2022 had a goal of 2.27	%. The goal plan for fed	increased goal. The g deral fiscal years 2017	' – 2019 had a goal o	f 1.71%.

II. METHODOLOGY

According to CFR 49, Part 26, FTA grantees have several methods to choose from in calculating their overall DBE Goals. RGRTA has chosen to use the method outlined in Section 26.45 (1), "Use DBE Directories and Census Bureau Data." This method employs DBE Directories and Census Bureau Data to determine the number of "willing and able" DBEs in our market, divided by total number of all businesses in our market. The resulting numerical figure represents the "relative availability" of DBEs in our market.

The following is a summary of how RGRTA used this method to calculate the proposed 3.22% DBE goal.

Determination of Relative Availability of DBE Firms (Base Figure Calculation)

The *Base Figure* is intended to be a measurement of the relative availability of ready and willing DBE businesses available to compete for the types of Federally-assisted contracts RGRTA intends to let in the upcoming three-year period. The base figure for this period's goal calculation was computed using Example 1 provided in Section 26.45 of the CFR.

The base figure is calculated by dividing the number of available, willing, and able DBEs by the number of all available firms. The number of available, willing, and able DBEs was calculated using the number of DBEs listed in the New York State Unified Certification Program DBE Directory.

The DBEs selected for inclusion in this period's goal calculation are those located within the Genesee-Finger Lakes (G-FL) Region geographical area, as well as several counties located to the east and west of the G-FL Region.

The DBEs selected for inclusion in the 2023 - 2025 goal calculation are located in the following counties:

TABLE 1: COUNTIES INCLUDED IN RGRTA 2023 - 2025 DBE GOAL CALCULATION								
Genesee-Finger Lakes Central NY Western NY								
Genesee	Seneca	Cayuga	Erie					
Livingston	Wayne	Onondaga	Niagara					
Monroe	Wyoming	Oswego						
Ontario	Yates							
Orleans								

Due to limited local availability of rooftop solar, pre-engineered metal buildings, and spare engines, the search areas were expanded to nationwide.

Using the NYS Unified Certification Program (NYSUCP) Directory, the potential number of ready, willing, and able DBEs within our market region based on the selected North American Industrial Classification System (NAICS) codes is 183.

The following table outlines the number of companies listed in the NYSUCP Directory under the applicable NAICS Codes.

TABLE 2: NUMBER OF DBE FIRMS BY NAICS CATEGORIES INCLUDED IN RGRTA 2023 - 2025 DBE GOAL CALCULATION

Directory	Total # of Firms	Paving, Concrete, Rebar	Construction, Demolition, Remediation	Furniture, Fixtures & Equipment (FF&E)	Professional Services	IT Hardware & Peripherals	Spare Engines & Transmission
NYSUCP DBE Directory	183	15	123	4	30	11	0

The number of <u>all available firms</u> is obtained from the Census Bureau's County Business Pattern data using the NAICS codes associated with the projects planned by RGRTA during the period covered by this goal plan. The number of all available firms includes DBE prime contractors, consultants, sub-contractors and sub-consultants.

To obtain the number of all available firms, RGRTA included NAICS codes for contractors and consultants located in the counties outlined in *Table 1: Counties Included in RGRTA 2023 - 2025 DBE Goal Calculation*.

The following table outlines the number of companies listed in the U.S. Census Bureau's County Business Patterns database under the applicable NAICS Codes.

TABLE 3: NUMBER OF FIRMS BY NAICS CATEGORIES INCLUDED IN RGRTA 2023 - 2025 DBE GOAL CALCULATION

Directory	Total # of Firms	Paving, Concrete, Rebar	Construction, Demolition, Remediation	Furniture, Fixtures & Equipment (FF&E)	Professional Services	IT Hardware & Peripherals	Spare Engines & Transmission
U.S. CENSUS BUREAU 2019 BUSINESS PATTERNS	7,074	161	5,480	89	749	292	303

As shown in **Table 3: Number of Firms by NAICS Categories Included in RGRTA 2023 – 2025 DBE Goal Calculation**, the total number of firms located in the selected market regions and included within the NAICS codes in which RGRTA will award contracts in the upcoming federal fiscal years, is 7,074. The NAICS Codes used in the above tables include:

1.) NAICS Codes Paving, Concrete, Rebar

- a.) 238110 Concrete & Poured Concrete
- b.) 238120 Rebar (material)

2.) NAICS Codes in Construction Demolition, Remediation

- a.) 221114 Rooftop Solar System
- b.) 237110 Water/Sewer Line
- c.) 237310 Asphalt Paving & Striping
- d.) 236220 Commercial Contracting
- e.) 238130 Framing
- f.) 238140 Masonry
- g.) 238150 Glass & Glazing
- h.) 238160 Roofing
- i.) 238170 Siding
- i.) 238210 Electrical & Telecom
- k.) 238220 Plumbing & HVAC Contractors

- 1.) 238330 Flooring laying, Scraping, Finishing, Refinishing
- m.) 238910 Site Prep/Demolition
- n.) 238990 Fencing/Gate Install
- o.) 332311 Pre-engineered Metal Building
- p.) 423310 Building Material Wholesale
- q.) 484220 Trucking
- r.) 561621 Fire Control
- s.) 562910 Remediation
- t.) 561730 Landscaping

3.) NAICS Codes in Furniture, Fixtures, & Equipment (FF&E)

- a.) 423210 Cabinets
- b.) 339950 Signage

4.) NAICS Codes in Professional Services

- a.) 541310 Architectural Services
- b.) 541330 Civil Engineering, Engineering Services
- c.) 541340 Drafting/CAD
- d.) 541350 Special Inspections
- e.) 541370 Survey/Stakeout

5.) NAICS Codes in IT Hardware and Peripherals

- a.) 334220 Radio & TV Broadcasting & Wireless Communications Equipment
- b.) 423420 Copiers & Office Equipment
- c.) 423430 Computer Peripherals & Laptops & Monitors
- d.) 423690 Phones

6.) NAICS Codes in Spare Engine & Transmission

a.) 333618 Other Engine Equipment Manufacturing

Detailed information on NAICS Codes utilization by project and dollar value is shown in Attachment A.

III. GOAL CALCULATION

Step 1: The relative percentage of ready, willing, and able DBEs is achieved through the following calculation:

Numerator: Number of DBEs from NYSUCP DBE Directory

Denominator: All Firms from the Census Bureau's County Business Pattern Data

Applying the formula using firms within the applicable NAICS codes, yields the following baseline percentage of available DBE firms for RGRTA projects (see detail in Attachment B):

$$\frac{183}{7,074} = 2.59\%$$

The 2.59% base calculation of ready, willing, and able DBEs in the RGRTA market is above the 2019 base number of 0.46%.

The most significant reason for the change was the high volume of IT Software Development firms included in the 2019 calculation. Due to the nature of the service, RGRTA utilized a nationwide search area for these services which resulted in 56,087 nation-wide firms versus 149 DBE-certified firms in the NYS UCP Directory. RGRTA does not anticipate any IT software projects during the term of this goal.

The USDOT "Tips for Goal-Setting in the Disadvantaged Business Enterprise (DBE) Program" circular states that "Weighting can help ensure that your Step One Base Figure is as accurate as possible." In an effort to provide as accurate a base figure as possible, we also calculated the Base Figure using weighted numbers.

Weighted Base Figure Calculations

Percentage of Total Federal Funding (Matched) by Categoria	gory	
Category	Federal Funding &	% of
	Matching Dollars	Funding
Paving, Concrete, Rebar	\$433,133	5.40%
Construction, Demo, Remediation	\$4,727,709	58.99%
Furniture, Fixtures & Equipment (FF&E)	\$133,175	1.66%
Professional Services	\$2,325,000	29.01%
IT Hardware and Peripherals	\$292,050	3.64%
Spare Engine and Transmission	\$104,000	1.30%
Total Federal Funding & Matching Dollars	\$ 8,015,067	100%

Detailed information provided in Attachment C.

Weighted Calculation					
Segment	% of Federal Funding		DBE firms/All Firms		Weighted %
Paving, Concrete, Rebar	5.40%	X	12/283 = 4.24%	=	0.50%
Construction, Demo, and	57.8%	X	63/3,224 = 1.95%	=	1.30%
Remediation					
Furniture, Fixtures & Equipment (FF&E)	1.66%	X	26/854 = 3.04%	=	0.075
Professional Services	29.01%	X	31/768 = 4.04%	=	1.16%
IT Hardware and Peripherals	4.83%	X	149/56,243 = 0.26%	=	0.182%
Spare Engine & Transmission	1.3%	X	0/134 = 0%		0.00%
			Total		3.22%

The weighted base figure resulting from the calculation is 3.22%

Step 2: Adjusting the Base Figure

The Base Figure must be analyzed based on regionally-specific data to ensure that the Base Figure of actual DBE availability "truly and accurately" reflects the level of DBE availability that could be expected, absent the effects of past discrimination.

The Base Figure is merely an approximation of the general availability of DBEs and is developed using sources of relatively general statistical information. As such, RGRTA attempted to determine whether it was necessary to adjust the Base Figure to reflect the actual availability of DBE firms ready, willing, and able to participate on RGRTA's contracts.

RGRTA considered adjusting the Base Figure by examining the following factors:

a.) Historical data of past participation and RGRTA's Previous DBE Goals on federally-assisted contracts:

YEAR	PARTICIPATION	YEAR	GOAL
2019	7.98%	2019	1.71%
2020	4.96%	2020	2.27%
2021	4.98%	2021	2.27%
2022	11% through March 2022	2022	2.27%

As part of the goal setting process, RGRTA reviewed the previous years' goals and actual participation. The FFY 2020 - 2022 goal plan also included several small construction projects of a similar scale to those included in this plan.

In the Greater Rochester area, A&E and construction projects afford the best opportunities for DBE contracting and sub-contracting participation. Architecture and Engineering and small construction projects make up the largest portion of this goal plan. These are the areas in which RGRTA has been most successful in obtaining DBE subcontractors.

Another factor in assessing the availability of DBE firms is competition from other projects. The Greater Rochester area has several larger-scaled projects on their horizon including Phase III of the Rochester City School District multi-million dollar school modernization program, and multiple mid-size construction projects planned by the University of Rochester and Strong Memorial Hospital. The appeal of these larger-scale, multi-million dollar projects is anticipated to be a draw for many firms including the region's population of DBE firms.

The remaining FTA assistance is anticipated to be spent on smaller projects including a charging depot for the expanding electric bus fleet, radio communication equipment for RGRTA's subsidiary in Ontario County, spare engines and transmissions for the Ontario County Bus Fleet, and improvements to the flooring in RTS Ontario. Based on our review of previous DBE participation and the DBE directory, the Authority does not anticipate significant DBE participation those smaller projects.

b.) DBE Goal Benchmarking:

When considering adjustments to the base figure calculation, DBE goals from comparable upstate New York transit agencies were considered.

ORGANIZATION	DBE PA	ARTICIPATION GOAL
CDTA (Albany)	4.7%	(FFY 2022 - 2024)
CNYTRA (Syracuse)	0.0%	(FFY 2021 - 2023)
NFTA (Buffalo)	17.0%	(FFY 2022 – 2024)

For FY 2023, CDTA has proposed an operating budget of \$113.2 million and a capital budget of approximately \$54 million. CDTA operates 300 vehicles including 241 fixed-route transit buses.

For FY 2023, CNYRTA has a \$84.7 million operating budget and a \$24.5 million capital budget. CNYRTA operates a fleet of 238 revenue vehicles.

These amounts compare to RGRTA's FY 2023 operating budget of \$120.6 million and a capital budget of \$105.7 million inclusive of bus purchases. RGRTA operates a fleet of 375 vehicles (a mix of transit buses and vans).

In previous years, RGRTA considered the Niagara Frontier Transportation Authority (NFTA) Surface Transportation Group (which includes bus and rail operations and excludes airport operations) which has a FY 2023 annual operating budget of \$173 million, capital budget of \$67.0 million, and a fleet size of 323 buses along with a small light-rail system. However, due to the nature of the services and projects, over time, RGRTA has not found NFTA DBE goals and participation to be a good comparison.

c.) Projected Projects

The largest projects during the three-year period covered by this goal plan are the Final Design and construction of the Wyoming County facility (partial funding to date), Final Design and Construction Administration Services for the RTS Access Facility (partial funding to date), and Irondequoit Plaza II construction. Current available funding for architectural design and construction costs including fixtures, furniture, and IT equipment for these projects totals \$7,398,928 matched. Following those projects are several smaller projects totaling \$616,140 matched.

The higher relative availability of DBEs in construction and professional services increases the probability that contracts for these projects may be awarded to DBEs as sub-contractors. Additionally, the work involved in these projects can be broken up into a number of smaller components providing DBE firms more opportunity to compete for and be successful in obtaining a contract award. RGRTA has had success in implementing this strategy in previous construction projects such as the Advanced Environmental Service Building (AESB) and the RTS Orleans facility.

d.) Public Participation

As part of the goal-setting process, public participation was sought through public notification of the availability of the goal and two open walk-in sessions to review the goal plan projects and methodology.

Invitations to the open walk-in sessions were sent to local community groups and prime and subcontractors who have worked on prior federally-funded contracts with RGRTA. The sessions were held at the RGRTA main office, 1372 East Main Street, Rochester, New York, on Tuesday, June 14, 2022, from 10:00 a.m.–12:00 p.m. and on Wednesday, June 22, 2022, from 2:00 p.m.–4:00 p.m.

A list of community groups and firms is included in the appendix of this goal plan.

Ads notifying of the availability of the goal were published in:

Publications of General Circulation

• Rochester Democrat and Chronicle

General Business Publication

• Rochester Business Journal

New York State -Focused Publications

• The NYS Contract Reporter (on-line procurement resource)

New York State agencies and authorities are required to advertise procurements in the <u>New York State</u> <u>Contract Reporter</u> and firms looking to do business with New York State government, agencies and authorities are encouraged to register in order to find those opportunities. In an effort to expand Public Participation, RGRTA added the <u>NYS Contract Reporter</u> to our list of Public Notification advertising sources.

Attachments provided:

- Proof of publication in news media
- Request for publication in **The Minority Reporter**
- A copy of the information utilized at the walk-in sessions
- Invitation List for the walk-in sessions
- Sign-in sheet from the walk-in sessions
- Sampling of e-mail invitations to walk-in sessions

A request for ad publication was submitted to <u>The Minority Reporter</u>, a local on-line, print, and electronic magazine which RGRTA utilizes to advertise procurement opportunities. RGRTA received a confirmation of that our request was received but have been unable to locate the published ad. The requested proof of publication from <u>The Minority Reporter</u> was not received. Our follow up request for verification of publication has not received a response.

Feedback from Public Participation Process

Feedback received from phone calls is included on the distribution list attachments. Feedback from walk-in participants is below:

Baye Muhammod, CEO, Rochester Economic Development Corporation. Inquired about what data is used to calculate the goal, requested a list of upcoming procurement opportunities and how firms could be notified of those opportunities. I provided an overview. He asked if the goal plan provided details. I shared a copy of the Goal Plan as well as a copy of the Power Point Presentation. He stated, he would review and call if he had questions.

<u>Kathy Eisenhauer, Office Manager, Lu Engineers</u>. Asked for information on upcoming projects which may involve engineering work. We reviewed the upcoming projects and provided a copy of the Goal Plan and Power Point. She stated that she would be providing the information to their CEO who would be in contact if he had questions.

<u>Larry Heininger</u>, <u>Vice President of Engineering</u>, <u>Marques & Associates</u>. Mr. Heininger carefully reviewed the Goal Plan and Power Point. He inquired about upcoming projects and our process for identifying NAICS Codes, DBE Firms, and All Firms. He reviewed the Weighting process

and discussed other upcoming local projects. He stated that our goal-setting process was a similar, but more thorough than what he used in his former position as director of a local town DEC department. He was impressed.

In an unrelated process, a consultant working with a local foundation to build a public/private consortium to improve procurement opportunities for minority businesses shared that he spent time reviewing our website. He was impressed with the amount and clarity of procurement, civil rights, and diversity program and policy information that was readily available. He did not offer specific comments on our goal plan calculation.

No additional comments or feedback was received in response to our ads and website posting.

e.) Calculate Median of Last Three Years

Lastly, RGRTA considered the methodology outlined in the U.S. Department of Transportation, "Tips for Goal-Setting in the Disadvantaged Business Enterprise (DBE) Program" for adjusting the Base Figure calculated in Step 1 above:

• Calculate the median of the past three years of DBE participation:

YEAR	PARTICIPATION
2010	7.000/
2019	7.98%
2020	4.96%
2021	4.98%

The median of the prior three-year period is 4.98%.

f.) Finalize Goal Adjustment

Average the median with the DBE Base Goal calculation, 2.59%, from Step 1 above. In this case, the average of 2.59% and 4.98% would result in a goal of 3.78%.

Step 3: Determination of FFY 2023-2025 Goal

RGRTA proposes utilizing the weighted goal of 3.22% as its DBE goal for the next three-year period. It is anticipated that a significant portion of this goal will be achieved through the A&E and construction projects for Wyoming County, RTS Access, and Irondequoit Plaza.

Two of the three largest projects are similar to a previous project in Orleans County which achieved 5.39% for construction, engineering, and related work (excluding IT equipment and furniture and fixtures). However, the Irondequoit Plaza II project anticipates the use of prefabricated metal structures for which RGRTA has not has success in finding DBE participation. The remaining smaller projects, RGRTA also anticipates limited, if any, DBE participation.

Based on the analysis described herein that takes into account various factors such as the available pool of vendors, the DBE goals established by comparable transit agencies, RGRTA's prior years' DBE participation, the types of projects RGRTA will undertake for the period FFY 2023 - 2025, and the existence of competing projects in the region, RGRTA concludes that the goal of 3.22% is a logical, realistic goal for DBE participation.

IV. ESTIMATED RACE-NEUTRAL AND RACE-CONSCIOUS PARTICIPATION

Under USDOT regulations, RGRTA must make every effort to meet our DBE participation goal using "narrowly-tailored means that do not unduly burden non-DBEs." To fulfill this obligation, we are required to achieve our DBE participation goal, to the greatest extent possible, through the use of race-neutral means. Race-conscious means may be used only to the extent needed to meet whatever portion of the DBE participation goal that cannot be met through race-neutral means.

Race-Conscious Participation

In meeting our overall goal of 3.22%, it is estimated that 90% (2.9% of RGRTA's FFY 2023 - 2025 federal contracting dollars) will be obtained through race-conscious measures.

This decision was made after careful consideration and an extensive assessment of prior goal plans and semi-annual reports.

RGRTA reviewed goal plans dating back to 2008. During this period, the Race Conscious/Race Neutral ratio has consistently been 90% Race Conscious and 10% Race Neutral. We then compared actual Race Neutral/Race Conscious participation for the period March 2016 – June 2022 utilizing RGRTA's Semi-Annual Report of Commitments. For this period only eight (8) Race Neutral Awards were made totaling \$174,231 or 0.75% of all awards. All eight (8) awards were prime contracts. Two of the prime contracts were made to the same firm for concrete bus shelter pads. The first contract was valued at \$80,000 for the five-year term 2017 – 2021. The second is valued at \$31,840 for the period March 2022 – February 2023 and is eligible for four (4) additional one-year terms.

It has been RGRTA's experience that DBE participation has almost exclusively been achieved through establishment of DBE contract goals. On most contracts where DBE participation has occurred, the prime contractor would have been able to self-perform the work. Below are examples of typically self-performing contractors who included DBE subcontractor participation as a result of RGRTA setting a DBE goal on the procurement:

a.) Design Services for RTS Connection Hubs – Creighton Manning Engineering, LLP, is a full service engineering firm.

Popli Design Group - DBE sub-contractor

b.) Design Services for RTS Connection Hubs – Bergmann Associates is a full service engineering firm.

Popli Design Group - DBE sub-contractor

c.) Installation of Bus Charging Equipment – Billitier Electric, Inc. is a full service electrical contractor.

Unified Electric - DBE sub-contractor

d.) Software Installation and Implementation Services – Kinsey & Kinsey is a full-service provider of software and implementation services.

Comcentia – DBE sub-contractor

e.) Installation of Fall Protection System – RTS did not establish a DBE goal on the project. The Pike Company acted as the prime contractor and did not include a DBE subcontractor.

In other contracts between RTS and The Pike Company when DBE goals were established, The Pike Company consistently met or exceeded the DBE goal.

After this review, RGRTA anticipates this pattern will continue, particularly as DBE firms may be less available due to other larger-scale projects taking place in the region.

RGRTA will use the following race-conscious means to increase DBE participation:

- Publish Public Notices which outline RGRTA's commitment to providing opportunities for DBEs on Federally-assisted projects.
- Establish DBE goals on eligible contracts.
- A link to RGRTA's website has been added to the Monroe County Procurement Technical Assistance Center (PTAC) which provides assistance with bid and proposal preparation and certification assistance to small businesses in the region.

Race-Neutral Participation

Race-neutral strategies will continue to be undertaken by RGRTA to build momentum toward attainment of at least a small percentage of the annual goal. RGRTA will monitor race-neutral and race-conscious contracting volume and adjust the estimated breakout of race-neutral and race-conscious participation to reflect actual DBE participation. RGRTA will also track and report race-neutral and race-conscious participation separately for reporting purposes. Race-neutral DBE participation includes, but is not limited to, the following:

- DBE participation through a prime contract obtained through customary competitive procurement procedures;
- DBE participation through a subcontract on a prime contract that does not carry a DBE goal;
- DBE participation on a prime contract exceeding a contract goal; and
- DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

RGRTA will strive to meet the maximum feasible portion of its overall goal by using race-neutral methods to promote DBE participation. The following race-neutral means will continue to be utilized during the upcoming DBE Goal Plan period:

- Provide bid specifications and plans free of charge.
 - RGRTA recently implemented a new electronic procurement system. By registering in our supplier portal, firms have access to the system and are able to view and download bid specifications free of charge.
- Maintain lists of all firms that have obtained bid specifications to bid as prime contractors, and make this list available to all DBEs and non-DBEs that request it, free of charge. This information helps facilitate communication by enabling DBEs to contact prime contractors for possible sub-contracting opportunities.

As noted above, RGRTA recently implemented a new electronic procurement system. The system automatically creates a plan holders list for each active procurement event. The list identifies all firms who have viewed and/or downloaded copies of the bid specifications. The list is visible to anyone viewing the procurement.

- Ensure that DBEs are on recipient mailing lists for Requests for Proposals and Invitations for Bids.
- Encourage contractors to utilize DBE subcontractors on projects that do not carry a DBE goal.
- Offer assistance to current and potential DBE firms.
- Split contracts into smaller elements in order for DBE firms to have better opportunities to compete.
- The Authority's web site (<u>www.myrts.com</u>) contains a links to the RTS Supplier Portal which provides a list of currently open and soon-to-open procurement events.
 - Other links in this section include: Federal Transit Administration, FTA Disadvantaged Business Enterprise (DBE), RGRTA's DBE Policy and DBE Goal Plan.
- All Invitations for Bids and Requests for Proposals over \$25,000 are advertised in a local newspaper, the New York State Contract Reporter, and the Minority Reporter. In addition, bid opportunities are placed on RGRTA website. These advertisements will include a statement that DBEs are encouraged to respond.
- Outreach to DBEs for assistance in addressing any past issues and conduct post bid debriefing meetings with DBEs as requested.

In summary, RGRTA expects to meet the proposed 3.22% DBE goal through 2.9% race-conscious means and 0.32% race-neutral participation. Historically, DBE participation has been achieved through establishing DBE contract goals. RGRTA projects that pattern will continue into FFY 2023 – FFY 2025.

Contract Goals

RGRTA will use contract goals to meet any portion of the overall goal RGRTA does not project to be able to meet using race-neutral means. Contract goals will be established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of the overall goal that is not projected to be met through the use of race-neutral means.

Once RGRTA's DBE goal of 3.22% is met, RGRTA will reduce or discontinue establishing a DBE goal on federally-funded or federally-assisted procurements for the remainder of that federal fiscal year. RGRTA acknowledges that it has exceeded its established goals for an extended period without making adequate adjustments to goal setting. Additional monitoring has been put in place in order to improve our performance.

RGRTA will establish contract goals only on those Federally-assisted contracts that have subcontracting possibilities. RGRTA will not establish a contract goal on every such contract, and the size of contract goals may be adapted to the circumstances of each such contract (e.g., type and location of work, availability of DBEs to perform the particular type of work).

V. CONCLUSION

RGRTA has carefully reviewed and considered the many factors which influence the establishment of a fair and credible DBE goal. Consideration was given to RGRTA's anticipated Federal Funding for FFY 2023 – 2025 in conjunction with the associated capital projects to develop a list of likely DBE opportunities. We also examined RGRTA's past DBE goals, actual DBE participation, and past projects for insight as to what may be reasonable expectations for the future. In order to gain insight into regional expectations, RGRTA looked into the DBE goals of transit organizations similarly situated to RGRTA.

Further, RGRTA shared its goal plan with local organizations familiar with ready, willing, and able DBE contractors in the region as well as knowledge of local market activity and researched upcoming community projects which may offer other DBE opportunities.

Based upon the information gathered and careful calculations, RGRTA has determined that a DBE goal of 3.22% for FFY's 2023 – 2025 is reasonable given its current budget, anticipated projects, and local economic environment.

Attachment A

		Total All Projects	NAICS Codes	Wyoming County Facility Construction	Garage D Charging Depot Install	Equip	Ontario Spare Engines Transmissions	Ontario Facility Floor Refinish	RTS Access Final Design & CA	Irondequoit Plaza II Construction
	Budget/Funding	\$8,015,068		\$3,805,624	\$297,140	\$165,000	\$104,000	\$50,000	\$2,000,000	\$1,593,304
Constru	ıction	\$5,065,843		\$3,605,574	\$297,140	\$0	\$0	\$50,000	\$0	\$1,113,129
	Rooftop Solar System	\$138,972	221114	\$138,972						
	Water/Sewer Line Install	\$442,897	237110	\$442,897						
	Asphalt Paving & striping	\$237,030		\$229,230						\$7,800
	Poured Concrete	\$259,818		\$209,818						\$50,000
	Rebar and precast concrete co	\$173,315	238120	\$12,000						\$161,315
	General Contracting	\$580,052	236220	\$407,248						\$172,804
	Framing	\$47,676		\$47,676						
	Glass & Glazing	\$20,000	238150	\$20,000						
	Masonry	\$40,000	238140	\$40,000						
	Roofing	\$87,694	238160	\$87,694						
	Siding	\$15,450	238170	\$15,450						
	Electrical	\$970,390	238210	\$320,250	\$297,140					\$353,000
	Telephone Install	\$10,000		\$10,000						
	Plumbers & HVAC Contractors	\$435,728	238220	\$285,728						\$150,000
	Flooring laying, scraping, finish	\$66,153	238330	\$16,153				\$50,000		
	Site Prep/Foundation/Demolit	\$350,780	238910	\$300,780						\$50,000
	Fence/Gate Install/WZTC	\$30,800	238990	\$16,240						\$14,560
	Pre-engineered Metal Building	\$715,950		\$641,800						\$74,150
	Building Material Wholesale	\$209,889		\$209,889						
	Trucking	\$75,000								\$75,000
	Fire Control	\$44,502	561621	\$44,502						
	Asbestos Remediation	\$15,777	562910	\$15,777						
	Landscaping	\$97,970	561730	\$93,470						\$4,500
FF&E		\$133,175		\$23,000		\$0	\$0	\$0	\$0	\$110,175
	Cabinets	\$12,000		\$12,000						
	Signage	\$121,175		\$11,000						\$110,175
IT Equi		\$387,050		\$172,050		\$165,000	\$0	\$0	\$0	\$50,000
	Radio & TV Broadcasting & Wi	\$208,300		\$3,300		\$165,000				\$40,000
	Phones	\$2,750	423690	\$2,750						
	Computer Perepherials	\$31,500	423430	\$21,500						\$10,000
	Security System & install	\$95,000	561621	\$95,000						
	Copier & Office Equipment	\$20,000		\$20,000						
	Lap tops & Monitors	\$29,500	443142	\$29,500						
A&E Re	lated (Final Design & CA)	\$2,325,000		\$5,000	\$0	\$0	\$0	\$0		\$320,000
	Architectural	\$1,300,000							\$1,000,000	\$300,000
	Civil Engineering	\$500,000	541330						\$500,000	
	Drafting/CAD	\$500,000	541340						\$500,000	
	Special Inspc.	\$10,000	541350							\$10,000
	Survey/Stakeout	\$15,000	541370	\$5,000						\$10,000
Bus Eng	ines and Transmissions	\$104,000		\$0			\$104,000	1		
	Spare Engine & Transmission	\$104,000	333618				\$104,000			
		\$0								

Attachment B

NAICS Code	Aspect of Work	Number of DBEs available to perform this work	Number of all firms available (including DBEs)	Relative Availabilit
PAVING &	CONCRETE			
238110	Concrete & Poured Concrete	9	146	6.16%
238120	Rebar (material)	6	15	40.00%
	,	15	161	9.32%
CONTRAC	TINC			
221114	Rooftop Solar System	0	270	0.00%
237110	Water/Sewer Line	2	60	3.33%
	Ashphalt Paving &			
237310	Striping	15	91	16.48%
236220	Commercial Contracting	12	372	3.23%
238130	Framing	2	136	1.47%
238140	Masonry	3	259	1.16%
238150	Glass & Glazing	1	49	2.04%
238160	Roofing	4	194	2.06%
238170	Siding	0	133	0.00%
238210	Electrical	7	604	1.16%
238220	Plumbers & HVAC Contractors	9	844	1.07%
238330	Flooring laying, scraping, finishing, refinishing	2	200	1.00%
238910	Site Prep/Demolition	18	339	5.31%
238990	Fencing/Gate Install/WZTC	16	410	3.90%
332311	Pre-engineered metal building	0	735	0.00%
423310	Building Material Wholesale	0	47	0.00%
484220	Trucking	14	253	5.53%
561621	Fire Control & Security System Install	0	63	0.00%
562910	Asbestos Remediation	4	55	7.27%
561730	Landscaping	14	1371	1.02%
201730		123	5480	2.24%
DD 0 5				
FF&E	G 11		2.5	0.000
423210	Cabinets	0	35	0.00%
339950	Signage	4	54	7.41%
		4	89	4.49%

A&E R	ELATED SERVICES				
54131	10 Architectural Services	9	146	6.16%	
54133	Civil Engineering & Engineering	16	471	3.40%	
54134	40 Drafting/CAD	5	14	35.71%	
54135	50 Special Inspections	0	49	0.00%	
54137	70 Survey/Stakeout	0	69	0.00%	
		30	749	4.01%	
IT HAF	RDWARE & PERIPHERA	LS			
33422	Radio & TV Broadcasting & Wireless Comm. Equip	1	16	6.25%	
42342		2	118	1.69%	
42343	Computer Perepherials & Laptops & Monitors	8	64	12.50%	
42369	90 Phones	0	94	0.00%	
		11	292	3.77%	
MISCE	ELLANEOUS				
33361	Other Engine Equipment Manufacturing	0	303	0.00%	
		0	303	0.00%	
	Combined Totals	183	7074	2.59%	Overall availability of DBEs

Attachment C

	NAICS Code(s).		
NAICS	Aspect of Work	Amount of DOT funds	% of total
Code	& CONCRETE	on project:	DOT funds
PAVING			
238110	Concrete & Poured	\$ 259,818	3.24%
229120	Concrete Polyan (material)	\$ 173,315	2.160/
238120	Rebar (material)	\$ 173,315 \$ 433,133	2.16% 5.40%
		\$ 455,155	3.4070
CONTRAC	TING		
221114	Rooftop Solar System	\$ 138,972	1.73%
	Water/Sewer Line		5.53%
237110	Install	\$ 442,897	2.2370
22-210	Ashphalt Paving &		2.96%
237310	Striping	\$ 237,030	
236220	Commercial	\$ 500.050	7.24%
	Contracting	\$ 580,052	
238130	Framing	\$ 47,676	0.59%
238140	Masonry	\$ 40,000	0.50%
238150	Glass & Glazing	\$ 20,000	0.25%
238160	Roofing	\$ 87,694	1.09%
238170	Siding	\$ 15,450	0.19%
238210	Electrical	\$ 970,390	12.11%
238210	Telecom Install	\$ 10,000	0.12%
238220	Plumbers & HVAC Contractors	\$ 435,728	5.44%
238330	Flooring laying, scraping, finishing, refinishing	\$ 66,153	0.83%
238910	Site Prep/Demolition	\$ 350,780	4.38%
238990	Fencing/Gate Install/WZTC	\$ 30,800	0.38%
332311	Pre-engineered metal building	\$ 715,950	8.93%
423310	Building Material Wholesale	\$ 209,889	2.62%
484220	Trucking	\$ 75,000	0.94%
561621	Fire Control & Security	\$ 139,502	1.74%
562910	Asbestos Remediation	\$ 15,777	0.20%
561730	Landscaping	\$ 97,970	1.22%
		\$ 4,727,709	58.99%
FF&E	0.11	0 12.000	0.1-04
423210	Cabinets	\$ 12,000	0.15%
339950	Signage	\$ 121,175 \$ 133,175	1.51% 1.66%

A& :	E RELA	ATED SERVICES			
54	41310	Architectural Services	\$	1,300,000	16.22%
54	41330	Civil Engineering & Engineering	\$	500,000	6.24%
54	41340	Drafting/CAD	\$	500,000	6.24%
54	41350	Special Inspections	\$	10,000	0.12%
54	41370	Survey/Stakeout	\$	15,000	0.19%
			\$	2,325,000	29.01%
IT I	HARDV	VARE & PERIPHERA	LS		
33	34220	Radio & TV Broadcasting & Wireless Comm. Equip	\$	208,300	2.60%
42	23420	Copiers & Office Equipment	\$	20,000	0.25%
42	23430	Computer Perepherials & Laptops & Monitors	\$	61,000	0.76%
42	23690	Phones	\$	2,750	0.03%
			\$	292,050	3.64%
MIS	SCELL	ANEOUS			
33	33618	Other Engine Equipment Manufacturing	\$	104,000	1.30%
			\$	104,000	1.30%
Tota	al FTA-	Assisted Contract	\$	8,015,068	100%

Attachment D

NAICS Code	Aspect of Work	Weight	х	Availability	Weighted Base Figure
PAVING &	CONCRETE				Ü
238110	Concrete & Poured Concrete	3.24%	x	6.16%	
238120	Rebar (material)	2.16%	х	40.00%	
		5.40%	X	9.32%	0.50%
CONTED A					
221114	Rooftop Solar System	1.73%	v	0.00%	
237110	Water/Sewer Line Install	5.53%	X X	3.33%	
237310	Ashphalt Paving & Striping	2.96%	х	16.48%	
236220	Commercial Contracting	7.24%	х	3.23%	
238130	Framing	0.59%	X	1.47%	
238140	Masonry	0.50%	X	1.16%	
238150	Glass & Glazing	0.25%	X	2.04%	
238160	Roofing	1.09%	X	2.06%	
238170	Siding	0.19%	X	0.00%	
238210	Electrical	12.11%	X	1.16%	
238220	Plumbers & HVAC Contractors	5.44%	х	1.07%	
238330	Flooring laying, scraping, finishing, refinishing	0.83%	x	1.00%	
238910	Site Prep/Demolition	4.38%	Х	5.31%	
238990	Fencing/Gate Install/WZTC	0.38%	x	3.90%	
332311	Pre-engineered metal building	8.93%	x	0.00%	
423310	Building Material Wholesale	2.62%	х	0.00%	
484220	Trucking	0.94%	X	5.53%	
561621	Fire Control & Security	1.74%	x	0.00%	
562910	Asbestos Remediation	0.20%	X	7.27%	
561730	Landscaping	1.22%	X	1.02%	
		58.99%	X	2.24%	1.32%
FF&E					
423210	Cabinets	0.15%	v	0.00%	
339950		1.51%	X	7.41%	
337730	Signage	1.66%	X X	4.49%	0.07%

	ATED SERVICES				
541310	Architectural Services	16.22%	X	6.16%	
•	Civil Engineering &	6.24%	x	3.40%	
541330	Engineering				
541340	Drafting/CAD	6.24%	X	35.71%	
541350	Special Inspections	0.12%	X	0.00%	
541370	Survey/Stakeout	0.19%	X	0.00%	
		29.01%	X	4.01%	1.16%
T HARDV	WARE & PERIPHERA	LS			
334220	Radio & TV Broadcasting & Wireless Comm. Equip	2.60%	х	6.25%	
423420	Copiers & Office Equipment	0.25%	x	1.69%	
423430	Computer Perepherials & Laptops & Monitors	0.76%	X	12.50%	
423690	Phones	0.03%	X	0.00%	
		3.64%		3.77%	0.137%
MISCELL	ANEOUS				
333618	Other Engine Equipment Manufacturing	1.30%	х	0.00%	
		1.30%		0.00%	0.00%
				Total	3.22%
	des 221114, 332311 and	-	to include ALL	Expressed as a	
FIRMS's r	egardless of location du	e to lack of firms.		% (*100)	3.22%
				Rounded, Weighted Base Figure:	3.22%

Appendices

Public Meeting Invitation
Distribution List of Community Groups
Distribution List to Contractors and Vendors

Public Notice

Public Notice Verification of Publications

Democrat and Chronicle
Rochester Business Journal
New York State Contract Reporter
Minority Reporter (acknowledgement of receipt of request)
RTS Website Posting

Public Meeting Presentation Document Public Meeting Sign-in Sheets

Sample E-mails

Email Invitation to Public Info Sessions

Hello:

The Rochester-Genesee Regional Transportation Authority (RGRTA) is preparing its Disadvantaged Business Enterprise (DBE) Goal Plan for submission to the Federal Transit Administration. The Goal Plan will cover Federal Fiscal Years 2023 - 2025 which spans October 1, 2022 – September 30, 2025.

As part of this process, we would like to share our goal development methodology. This will include an overview of the federally-funded projects for which RGRTA anticipates awarding contracts.

We will have open walk-in sessions at our Administrative Offices at 1372 East Main Street on Tuesday, June 14th between 10:00 a.m. – 12:00 p.m. and Wednesday, June 22nd between 2:00 p.m. – 4:00 p.m.

We look forward to meeting with you.

RSVP's are not required, but we are happy to know if you will be stopping by. If you are unable to attend, but would like more information or a copy of the preliminary or final DBE Goal Plan, please feel free to call or e-mail me.

Best regards,

Dawn

Dawn Sywulski, Paralegal Manager, Contract Administration/ DBE Liaison Officer

REGIONAL TRANSIT SERVICE

1372 East Main Street Rochester, New York 14609 www.MyRTS.com

dsywulski@MyRTS.com Office: 585-654-0603

Distribution List to Community Groups

-	•				
Community Resource	Contact Name	Email Address	Email Sent	Comments/Responses	RSVP
Greater Rochester Chamber of Commerce	Robert J. Duffy	rduffy@greaterrochesterchamber.com	Х		
	Angelica Perez-Delgado,		.,		
Ibero-American Action League	President/CEO	Angelica.Perez-Delgado@IAAL.org	Х		
New York State Small Business Development			Х		
Center	Chantz Miles	SBDC@Brockport.edu	^		
PTAC	Mercy Morrison	MercyMorrison@MonroeCounty.gov	Х		
Rochester Economic Development Corporation	Baye Muhammod, CEO	Baye.muhammad@redcoroc.com	х	Is this open to prospective contractors?	6/22/2022
Rochester Hispanic Business Association	Pmwe\$Qevxmri~\$HiZmrri}	hola@RochesterHBA.org	Х		
Rochester Women's Council	Kate Pellet	gena.stein@greaterrochesterchamber.com	Х		
Small Business Council of Rochester	Cassidy Franklin	Cassidy.Franklin@greaterrochesterchamber.com	Х		
United Way of Greater Rochester	Sheila M. Strong	sheila.strong@unitedwayrocflx.org	Х		
Urban League of Rochester	Dr. Seanelle Hawkins	Communications@ulr.org	Х		
YMCA	Dr. Daniele Lyman-Torres	daniele.lymantorres@rochesterymca.org	Х		
Baden Street Settlement House	Ron Thomas	RThomas@badenstreet.org	Х		

Distribution List to Contractors and Vendors

Assistance Control Andrews	Distribution List to C	Contractors and Vendors				Goal Plan	
Author (February Constitution) Author (February Constitution) By any of Author (February Constitution)	Contractor	Email Address	Contact Name	Email Sent	Comments/Responses		RSVP
Libboratories Information by Hardinic Statement X Valence Online Statement X Valenc	AKRF	jcowing@akrf.com	Julia Cowing	х			
Black & Walch Separation Recommendation Doug Teator X Differe Construction Definer Construction Separation Recommendation Definer Construction Separation Recommendation Separation Recommendation Separation Recommendation Separation Recommendation Separation Recommendation Pattern		mremington@atlantictesting.com	Marijean Remington	х			
Constructions described based on Sean Loewe X Construction before construction and Sean Disore X Differe Construction before general construction and Sean Disore X Entry II C allegare Ministry com Addard Rieger X Entry II C allegare Ministry com Addard Rieger X Entry II C allegare Ministry com Addard Rieger X Entry II C allegare Ministry com Addard Rieger X Entry II C allegare Ministry com Addard Rieger X Entry II C allegare Ministry com Addard Rieger X Entry II C allegare Ministry com Bend Ricery X Entry II C allegare Ministry com Addard Rieger X Ministry & Ricery B Ministry & Ricery	Bergmann Associates	vchristianson@bergmannpc.com	Valerie Christanson	Х			
Conduct Temporal Schulder Legisma Name School Schulder Legisma N	Black & Veatch	SiegristDA@bv.com	Dean Siegrist	х			
Complete Marring Financing ILEP Differe Construction, Inc. Difference Construction, In	Brasco International	sloewe@brasco.com	Sean Loewe	х			
Difference Dif	Conduent Transport Solutions	John.Fischer@Conduent.com	John Fischer	х			
Inc. Contrologistrates control and an bisorie X Internal Internal Internal State Internal Internation Internal Internal Internal Internal Internal Internal Inter		dteator@cmellp.com	Doug Teator	Х			
Kinsey & Kinsey	-	bdifiore@difioreconstruction.net	Brian DiFiore	х			
Libelle Associates	Intricity, LLC	akleyner@intricity.com	Arkady Kleyner	Х			
Libelle Associates	Kinsey & Kinsey	b.kinsey@kinsey.com	Brad Kinsey	Х			
Passoro Associates, DPC PWehner@passero.com Peter Wehner River Menander Men		dpieters@labellapc.com	Dan Pieters	Х			
PRECOMPRINT. PRECOMPRINT. PRECOMPRINT. PRECOMPRINT. PRECOMPRINT. PRECOMPRINT. Savas@place.com Steve Savage X Stantac. Conculting Group ray.kessl@stantec.com Ray.Kessl X Trapaze Software Group. In: Al Steveon. Inc. Ssinc@frontiernet.net Sharon Sowson X Al Steveon. Inc. Al Steveon. Inc. Ssinc@frontiernet.net Sharon Sowson X Al Steveon. Inc. Alterici sherbert@amelectrici5o.com Musa Chanil Alterici sherbert@amelectrici5o.com Brooks Brothers Brooks Brothers Brooks Brothers Brooks Brothers Brooksbrothers/SSS@mail.com Chauncey Brooks X Condiming Indo@concentia.com Decca Paving, Inc. Decca Paving, Inc. Decca Paving, Inc. Decca Paving Brooks Cimmer@edridge.com Circly Zimmer X Confirmed 6/6/22 via email Yes Al Joanne Stevard Principal Marketing/Comm. EDR Pleaston@edridge.com Circly Zimmer X Confirmed 6/6/22 via email Yes Al Joanne Stevard Principal Marketing/Comm. ESP Enterprises, Inc. Steva@essenterprisesinc.com Sleve Phelan X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary Dec general plunning.com Ananch Kumar X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary Dec general plunning.com Ananch Kumar X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the preliminary DB document, along with the list of a copy of the	Masabi, LLC	amie.ward@masabi.com	Aime Ward				
R.K. Hile & Company Similer Consulting Group Trayses Gellware Group, Inc All Slavison, Inc. Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers All John Brother All John Brothers All John Brothers All John Brother All	Passero Associates, DPC	PWehner@passero.com	Peter Wehner	х	1		
Stantec Consuling Group ray kessel@stantec.com Ray Kessel X	Pike Company, The	Savas@pikeco.com	Steve Savage	х			
Trapeze Software Group, Inc. Victoria fulton®trapezegroup.com Victoria Fulton X Al Slawson, Inc. Sainc@frontiemet.net Sharon Slawson X Medig Commulting, LLIC Musa, Ghani@alesia.com Musa Ghani X AM Electric sherbert@amelectric95.com X Brooks Brothers Confirmed 6/6/22 via email Yes Brooks Brothers Calmer@edropc.com Pal Hoaton X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Brothers X Confirmed 6/6/22 via email Yes Brooks Brothers Brooks Bro	R.K. Hite & Company	richhite@rkhite.com	Richard Hite	Х			
Alsaycon, Inc. Alsaycon, Inc. Alsaycon, Inc. Musa Ghani@alesig.com Musa Ghani X Musa Ghani@alesig.com At Electric Art Electric Brooks Brothers brooksbrothersSsS@gmail.com Brooks Brothers brooksbrothersSsS@gmail.com Broyling Decapaving.gmail.com Decapaving.lnc. Decapaving.lnc. Decapaving@gmail.com Decapaving@gmail.com Decapaving.lnc. Decapaving@gmail.com Cindy Zimmer X Confirmed 6/6/22 via email Yes Alanane Steward Principal Marketing/Comm. Ellana Inc gmendoza@ellana.net Ella Bereznitsky X ESP Enterprises, Inc. Steve@espenterprisesinc.com Geraid Jonahan X Lingspiend Planning Tanya@highland-planning.com Anandh Kumar X Unfortunately, I won't be able to attend, but Joseph C. Lu Engineering cezenwa@luenpineers.com Celus Ezenva X Musinec Connor Ksoudels Mary Jano Droher X Wary Jano Droher X Ves Not attending Marketing/Comm. Yes Not attending Marketing/Comm. Yes Not attending Marketing/Comm. X Ves Not attending Mariene Connor Ksoudels Marketing/Comm. X Ves Not attending Marketing/Comm. Yes Not attending Marketing/Comm. Yes Not attending Marketing/Comm. Mariene Connor X Mariene Connor K Mariene Con	Stantec Consulting Group	ray.kesel@stantec.com	Ray Kesel	Х			
Muss Ghani@alesis.com Muss Ghani X	Trapeze Software Group, Inc	victoria.fulton@trapezegroup.com	Victoria Fulton	х			
A-M Electric sherbert@amelectric95.com	Al Slawson, Inc.	Ssinc@frontiernet.net	Sharon Slawson	х			
Brooks Brothers brooksbrothers brooksbrothers Stepamail.com Chauncey Brooks X	Alesig Consulting, LLC	Musa.Ghani@alesig.com	Musa Ghani	Х			
BSV Metal ben v@bsventerprises.com Benjamin Vasquez X Comcentia info@comcentia.com Dele Ojelabi X Decca Paving, Inc. DeccaPaving@gmail.com Jason Gibbs X EDR Czimmer@edrdpc.com Cindy zimmer X Confirmed 6/6/22 via email Yes Presente Principal Marketing/Comm. EDR Pheaton@edrdpc.com Pat Heaton X Ellana Inc gmendoza@ellana.net Ella Bereznitsky X ESP Enterprises. Inc. Steve@espenterprisesinc.com Sleve Phelan X G&J gicontracting@aol.com Gerald Jonathan X Highland Planning Tanya@highland-planning.com Xer)esp se-ef { elsix X Joseph C. Lu Engineering cezenwa@luengineers.com Clelus Ezenwa X Joseph C. Lu Engineering Cezenwa@luengineers.com Shelia Jordan X M. J. Dreher pradema@midreher.com Mary Jane Dreher X Martenee Connor Associates hocked info@k-archilc.com Margina Connor Associates hocked info@k-archilc.com Margina Dreher X Martenee Connor Associates hocked info@k-archilc.com Margina Dreher X	A-M Electric	sherbert@amelectric95.com		х			
Deca Paving, Inc. Deca Paving Inc.	Brooks Brothers	brooksbrothers585@gmail.com	Chauncey Brooks	х			
Decca Paving, Inc. Decca Paving@gmail.com Lincop Pheaton@edrdpc.com Decca Paving@gmail.com Cindy Zimmer X Confirmed 6/6/22 via email Yes 6/22 2 - 4 Joanne Steward Prinicipal Marketing/Comm. EDR Pheaton@edrdpc.com Pat Heaton X Ellana Inc gmendoza@ellana.net Ella Bereznitsky X ESP Enterprises, Inc. Steve@espenterprisesinc.com Steve Phelan X G&J gicontracting@aol.com Gerald Jonathan X Highland Planning Tanya@highland-planning.com Xer]esp as-esf (elpir X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Knowledge Architects Marlene Connor Associates ILC Marlene Connor Associates	BSV Metal	ben.v@bsventerprises.com	Benjamin Vasquez	х			
EDR Czimmer@edrdpc.com Cindy Zimmer X Confirmed 6/6/22 via email Yes Joanne Steward Principal Marketing/Comm. EDR Pheaton@edrdpc.com Pal Heaton X Ellana Inc gmendoza@ellana.net Ella Bereznitsky X ESP Enterprises, Inc. Steve@espenterprisesinc.com Steve Phelan X G&J gicontracting@aol.com Gerald Jonathan X Highland Planning Tanya@highland-planning.com Xeer}espensespen	Comcentia	info@comcentia.com	Dele Ojelabi	х			
EDR Pheaton@edrdpc.com Pat Heaton X Ellana Inc gmendoza@ellana.net Ella Bereznitsky X ESP Enterprises, Inc. Steve@espenterprisesinc.com Steve Phelan X G&J gicontracting@aol.com Gerald Jonathan X Highland Planning Tanya@highland-planning.com X Joseph C. Lu Engineering cezenwa@luengineers.com Cletus Ezenwa X Knowledge Architects info@k-archite.com Shelia Jordan X M. J. Dreher pradema@midreher.com Marly Jane Dreher X Marlene Connor Associates ILC Marken Connor@mcatp.com Marlene Connor X Konding Connor Associates Info@k-archite.com Marlene Connor X Marlene Connor Associates ILC Marken Connor@mcatp.com Marlene Connor X Konding Confirmed 6/6/22 via email Yes Jonane Steward Printicipal Markening X Confirmed 6/6/22 via email Yes Jonane Steward Printicipal Marketing/Comm. X Confirmed 6/6/22 via email Yes Jonane Steward Printicipal Marketing/Comm. X Confirmed 6/6/22 via email Yes Jonane Steward Printicipal Marketing/Comm. X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Not attending Marketing/Comm.	Decca Paving, Inc.	DeccaPaving@gmail.com	Jason Gibbs	х			
EDR Pheaton@edrdpc.com Pal Heaton X Ellana Inc gmendoza@ellana.net Ella Bereznitsky X ESP Enterprises, Inc. Steve@espenterprisesinc.com Sleve Phelan X G&J gicontracting@aol.com Gerald Jonathan X Highland Planning Tanya@highland-planning.com Xer)etx ss-etx { elpir X Innospire System Corporation vrm@innospire.com Anandh Kumar X Joseph C. Lu Engineering cezenwa@luengineers.com Cletus Ezenwa X M. J. Dreher pradema@midreher.com Mary Jane Dreher X Marlene Connor Associates mbconnor@mcatp.com Marlene Connor X Ella Bereznitsky X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Knowledge Architects info@k-archite.com Mary Jane Dreher X Marlene Connor Associates mbconnor@mcatp.com Marlene Connor X Marlene Connor Associates mbconnor@mcatp.com Marlene Connor X	EDR	Czimmer@edrdpc.com	Cindy Zimmer	х	Confirmed 6/6/22 via email	Yes	Joanne Steward Prinicipal
ESP Enterprises, Inc. Steve@espenterprisesinc.com Steve Phelan X G&J gicontracting@aol.com Gerald Jonathan X Highland Planning Tanya@highland-planning.com Xer]e\$ ss-e\$ {elpir X Innospire System Corporation Vrm@innospire.com Anandh Kumar X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Knowledge Architects info@k-archite.com Mary Jane Dreher Mariene Connor Associates LLC Marlene Connor Associates mbconnor@mcatp.com Marlene Connor Marlene Connor Associates LLC	EDR	Pheaton@edrdpc.com	Pat Heaton	Х			
G&J gicontracting@aol.com Gerald Jonathan X Highland Planning Tanya@highland-planning.com Xer}e\$\sis-e\$\{elpir X} X Innospire System Corporation vrm@innospire.com Anandh Kumar X Joseph C. Lu Engineering cezenwa@luengineers.com Cletus Ezenwa X Moreover Shella Jordan X M. J. Dreher pradema@midreher.com Mary Jane Dreher X Marlene Connor Associates LLC Marlene Connor Associates LLC Marlene Connor Associates LLC Marlene Connor Associates Marlene Connor X M. J. Dreher Marlene Connor Mary Jane Dreher X Marlene Connor Associates LLC Marlene Connor Associates Marlene Connor X Marlene Connor Associates LLC	Ellana Inc	gmendoza@ellana.net	Ella Bereznitsky	х			
Highland Planning Tanya@highland-planning.com Xer}espessesfelpir X Innospire System Corporation vrm@innospire.com Anandh Kumar X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Knowledge Architects info@k-archite.com Shella Jordan X M. J. Dreher pradema@midreher.com Mary Jane Dreher X Marlene Connor Associates ILC Marlene Connor Associates mbconnor@mcatp.com Marlene Connor X	ESP Enterprises, Inc.	Steve@espenterprisesinc.com	Steve Phelan	х			
Innospire System Corporation Vrm@innospire.com Anandh Kumar X Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Knowledge Architects info@k-archllc.com Sheila Jordan X Marlene Connor Associates LLC Marlene Connor Associates LLC Marlene Connor Associates LLC Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22	G&J	gjcontracting@aol.com	Gerald Jonathan	х			
Joseph C. Lu Engineering Cezenwa@luengineers.com Cletus Ezenwa X DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Knowledge Architects info@k-archllc.com Sheila Jordan X M. J. Dreher pradema@mjdreher.com Mary Jane Dreher X Marlene Connor Associates LLC Marlene Connor Associates LLC Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22	Highland Planning	Tanya@highland-planning.com	Xer}e\$ ss~e\${ elpir	х			
Joseph C. Lu Engineering Cezenwa@luengineers.com Cletus Ezenwa X Would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Knowledge Architects info@k-archile.com Sheila Jordan X Marlene Connor Associates LLC Marlene Connor Associates LLC would like to request a copy of the preliminary PBE document, along with the list of anticipated federally funded projects as noted below. Judy Beckwith. Email dtd 6/6/22 Not attending Not attending	Innospire System Corporation	vrm@innospire.com	Anandh Kumar	х			
M. J. Dreher pradema@mjdreher.com Mary Jane Dreher X Marlene Connor Associates LLC mbconnor@mcatp.com Marlene Connor X	Joseph C. Lu Engineering	cezenwa@luengineers.com	Cletus Ezenwa	х	would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted		Not attending
M. J. Dreher pradema@mjdreher.com Mary Jane Dreher X Marlene Connor Associates LLC mbconnor@mcatp.com Marlene Connor X	Knowledge Architects	info@k-archllc.com	Sheila Jordan	Х			
Marlene Connor Associates LLC mbconnor@mcatp.com Marlene Connor X	_						
	Marlene Connor Associates		-				
marquos a rissourates interpretation interpretation interpretation in interpretation	Marques & Associates	imarques@rochester.rr.com	Isreal Marques	Х			

Distribution List to Contractors and Vendors

Contractor	Email Address	Contact Name	Email Sent	Comments/Responses	Goal Plan Sent	RSVP
MLB Cleaning Services	michelleLbrown72@gmail.com	Michelle Brown	Х			
RL Controls	dbe@rlcontrols.com	Lena Walsh	Х			
Rochester Rigging	kgilligan@rochesterrigging.com	Kelly Gilligan	х	I am unable to attend but will welcome to see a copy of the DBE plan.	Yes	Not attending
Rodriguez Construction Group	LAR@Rodriguez-CG.com	Luis Rodriguz, Jr	Х			
Unified Electric	unifiedelectric@gmail.com	John Greene	х			
Vangaurd Engineering PC	Joe@vaneng.com	Joseph C.Ardieta	х	We're unable to attend the forthcoming session due to a schedule conflict. However, we're interested in knowing RGRTA's planned projects to discern if we can serve you in some capacity. So, would you please forward the final DBE Goal Plan once available?	Yes	Not attending
Vargas	Christine.vargas@vargasassociates.co <u>m</u>	Christine Vargas	х			
Watts Architectural & Engineering	jhenschel@watts-ae.com	Edward Watts, Jr.	х			
WYCO Mechanical	Michelej@wycomechanical.com	Michele Johnson	Х			

PUBLIC NOTICE

NOTICE OF PROPOSED DBE PARTICIPATION GOAL FOR FEDERAL FISCAL YEARS 2023 - 2025

The Rochester Genesee Regional Transportation Authority (RGRTA) has established a Disadvantaged Business Enterprise Program (DBE Program) in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. As part of this DBE Program, the Authority announces its proposed FFY's 2023, 2024, and 2025 goal of 3.22% for DBE participation in Federal Transit Administration-funded projects.

The proposed goal and methodology may be reviewed during normal business hours, 8:00 a.m. – 4:30 p.m. Monday – Friday at RGRTA's main office 1372 East Main Street, Rochester, New York for 30 days following this notice. Interested persons may contact Dawn Sywulski, DBE Liaison Officer (DBELO), RGRTA, (585) 654-0603 or via e-mail at dsywulski@myrts.com.

The RGRTA and US DOT will accept written comments on the goal and the methodology for 30 days from the first date of publication of this notice. Written comments may be submitted to RGRTA and/or US DOT at either of the following addresses or via the contact information above:

RGRTA
Dawn Sywulski, DBELO
1372 East Main Street
Rochester, New York 14609
dsywulski@myrts.com

U.S. Dept. of Transportation Federal Transit Administration One Bowling Green, Room 429 New York, New York 10004

Democratad Chronicle

RGRTA 1372 E MAIN ST ROCHESTER, NY 14609

> State of New York County of Monroe City of Rochester

Muatatt	being duly sworn, deposes and says that this person is the principal clerk in the
	y newspaper published in the City of Rochester, County and State aforesaid, and that a copy, was published in said paper on the following issue(s) dated:
TO RUN	
06/03/2022	
Sworn before me on	
06/03/2022	
This advertisement is invoiced under	
P.O. PARTICIPATION GOAL	FOR FEDERAL FISCAL YEAR
AD# 0005274079	
ACCOUNT # ROC-247834	This is not an invoice
And published on each of 1 insertion	in class ROC-Legals
And in 50 lines for charges due and payable to <i>Demo</i>	ocrat and Chronicle in the amount of \$115.00
· Virgo ti))
Signed Legal Clerk	3. 1
Notary - State of Wisconsin, County of	f Brown
Jush	3
My Commission Expires	

SARAH BERTELSEN Notary Public State of Wisconsin

PUBLIC NOTICE NOTICE OF PROPOSED DBE PARTICIPATION GOAL FOR FEDERAL FISCAL YEARS 2023 - 2025

The Rochester Genesee Regional Transportation Authority (RGRTA) has established a Disadvantaged Business Enterprise Program (DBE Program) in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. As part of this DBE Program, the Authority announces its proposed FFY's 2023, 2024, and 2025 goal of 3.22% for DBE participation in Federal Transit Administration-funded projects.

The proposed goal and methodology may be reviewed during normal business hours, 8:00 a.m. – 4:30 p.m. Monday – Friday at RGRTA's main office 1372 East Main Street, Rochester, New York for 30 days following this notice. Interested persons may contact Dawn Sywulski, DBE Liaison Officer (DBELO), RGRTA, (585) 654-0603 or via e-mail at dsywulski@myrts.com.

The RGRTA and US DOT will accept written comments on the goal and the methodology for 30 days from the first date of publication of this notice. Written comments may be submitted to RGRTA and/or US DOT at either of the following addresses or via the contact information above:

RGRTA
Dawn Sywulski, DBELO
1372 East Main Street
Rochester, New York 14609
dsywulski@myrts.com

U.S. Dept. of Transportation Federal Transit Administration One Bowling Green, Room 429 New York, New York 10004 0005274079

-0005274079-01

ROCHESTER BUSINESS JOURNAL

AFFIDAVIT OF PUBLICATION

STATE OF NEW YORK County of Monroe, ss.:

Order #:

12122207

Case #:

The undersigned is the authorized designee of Suzanne F. Huettner/Publisher of Rochester Business Journal, a weekly newspaper published in Rochester, New York. A notice was published in said newspaper one times, commencing on 6/3/2022 and ending on 6/3/2022. The text of the notice as published in said newspaper is as set forth below, or in the annexed exhibit. This newspaper has been designated by the Clerk of Monroe County for this purpose.

Sworn to before me on this 3rd day of June, 2022

Ben Jacobs

Authorized Designee

PUBLIC NOTICE

NOTICE OF PROPOSED **DBE PARTICIPATION** GOAL FOR FEDERAL FIS-CAL YEARS 2023 - 2025

The Rochester Genesee Regional Transportation Authority (RGRTA) has established a Disadvantaged Business Enterprise Program (DBE Program) in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. As part of this DBE Program, the Authority announces its proposed FFY's 2023, 2024, and 2025 goal of 3.22% for DBE participation in Federal Transit Administration-funded projects.

The proposed goal and methodology may be reviewed during normal business hours, 8:00 a.m. - 4:30 p.m. Monday - Friday at RGRTA's main office 1372 East Main Street, Rochester, New York for 30 days following this notice. Interested persons may contact Dawn Sywulski, Liaison DBE Officer (DBELO), RGRTA, (585) 654-0603 or via e-mail at dsywulski@myrts.com.

The RGRTA and US DOT will accept written comments on the goal and the methodology for 30 days from the first date of publication of this notice. Written comments may be sub-

mitted to RGRTA and/or US DOT at either of the following addresses or via the contact information above:

RGRTA Dawn Sywulski, DBELO 1372 East Main Street Rochester, New York

14609 dsywulski@myrts.com U.S. Dept. of Transportation

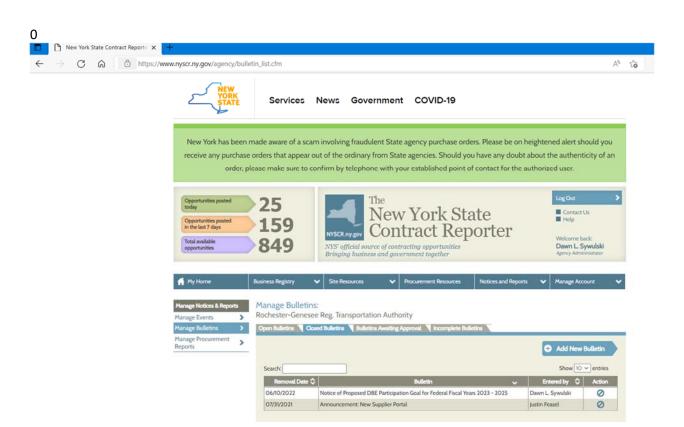
Federal Transit Administration

One Bowling Green, Room 429

New York, New York 10004 12122207 06/03/22

Blank Notary Data Notary Public, State of New York [Commission Number]

> IAN T. HOGUE Notary Public, State of New York Monroe County Reg. # 01HO6416018 Commission Expires 04/05/ 2025



Sywulski, Dawn

From: nyscr_noreply@nyscr.ny.gov
Sent: Friday, June 3, 2022 12:44 PM

To: Sywulski, Dawn

Subject: Your Bulletin Has Been Approved

EXTERNAL: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.



The bulletin shown below has been approved:

Headline: Notice of Proposed DBE Participation Goal for Federal Fiscal Years 2023 - 2025

Remove date: 06/10/2022

NYS Contract Reporter · NY Small Business · Policies & Disclaimers

©2022 Empire State Development | Site Development: Cogent Technologies, Inc.

From: Dave McCleary <davemc@minorityreporter.net>

Sent: Monday, May 23, 2022 4:09 PM

To: Sywulski, Dawn

Cc: info@minorityreporter.net

Subject: Re: Request for Ad

You don't often get email from davemc@minorityreporter.net. Learn why this is important

EXTERNAL: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

got it Dawn, thanks

Dave McCleary
President
Minority Reporter Media Group
2269 Lyell Avenue, Suite 103, Rochester, NY 14606
585.301.4199 ph. 888.796.6292 fx.
www.MRMediaGroup.net

On 5/23/2022 3:58 PM, Sywulski, Dawn wrote:

Good Afternoon,

We request the attached ad be included on your website and in the Print Edition released as close to June 3rd as possible.

We are also required to have a Proof of Publication to be provided to the Federal Transit Administration.

Please confirm receipt of email and placement of ad.

Thank you.

Dawn

Dawn Sywulski, Paralegal Manager of Contract Administration

REGIONAL TRANSIT SERVICE

1372 East Main Street Rochester, New York 14609 dsywulski@MyRTS.com

From: Kenyon, Laura

Sent: Friday, June 3, 2022 8:01 AM

To: Sywulski, Dawn

Subject: RE: Post for RTS Website

Attachments: posted notice.png

Hi Dawn,

This is all set. A screenshot with the link circled is attached.

-Laura

Laura R. Kenyon (she/her)

Director of Communications and Customer Experience

REGIONAL TRANSIT SERVICE

1372 East Main Street, Rochester, NY 14609

LKenyon@myRTS.com | w: 585-654-0264 | c: 585-721-6711

From: Sywulski, Dawn <dsywulski@myrts.com> Sent: Wednesday, June 1, 2022 3:53 PM

To: Perez-Diaz, Aracelis <aperezdiaz@myrts.com>; Kenyon, Laura <lkenyon@myrts.com>

Subject: Post for RTS Website

Hi Laura:

Could you please post on the RTS Website on Friday morning? Please do not post ahead of time. The notice begins a clock ticking that needs to coincide with notices published in the RBJ and D&C which will appear on Friday.

Please advise when it is posted so that I can take a screen shot for FTA as evidence of publication. It should appear prominently in the Procurement section – not specifically Civil Rights, but it could appear there as well, as all vendors should easily be able to see it.

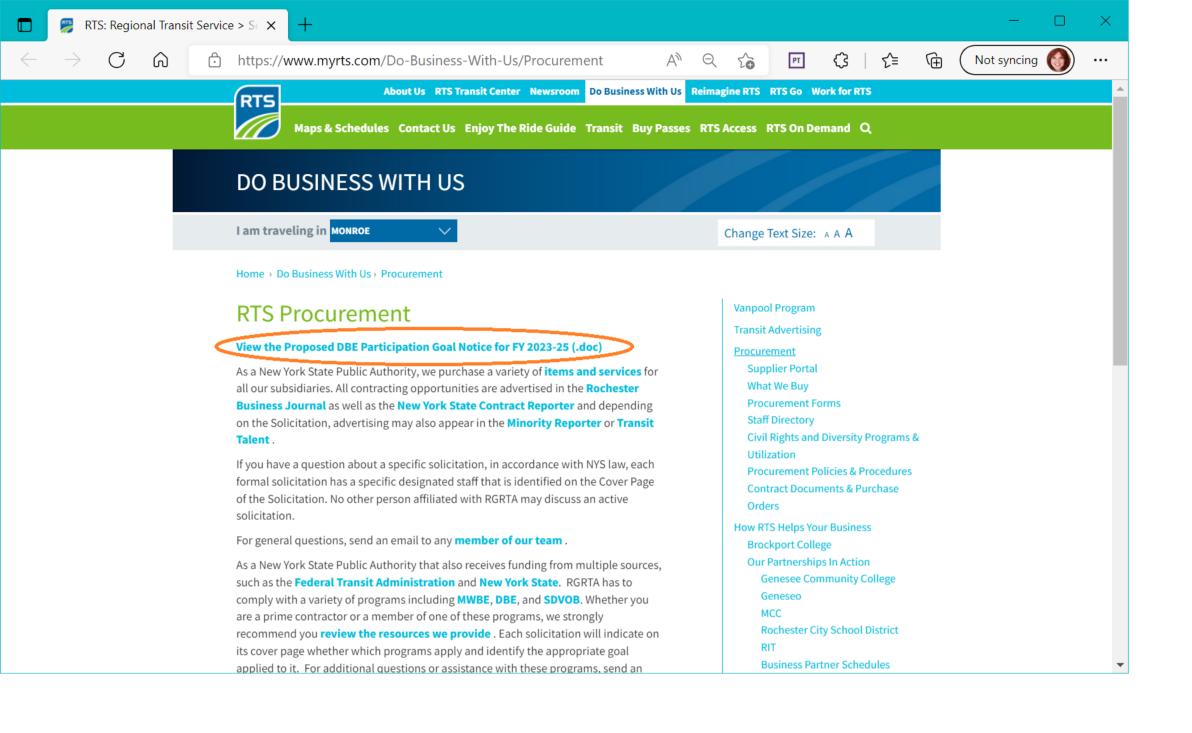
Thank you.

Daum

Dawn Sywulski, Paralegal Manager of Contract Administration

REGIONAL TRANSIT SERVICE

1372 East Main Street Rochester, New York 14609 dsywulski@MyRTS.com



RGRTA

US DOT DBE Program and **Goal Setting Process** Federal Fiscal Years 2023 - 2025

June 14 and 22, 2022

RGRTA

Background and Federal Regulations

- DBE Program Requirements are outlined in US DOT Regulation 49 CFR, Part 26
 - Requires any FTA recipient who reasonably anticipates awarding contracts valued at more than \$250,000 in FTA funds (excluding transit vehicles) to develop an overall DBE goal.
 - Goal represents a percentage of the federal dollars available for use in procuring contracted goods or services.
 - Outlines requirements for encouraging participation and setting goal.
 - This DBE Goal Plan Period is Federal Fiscal Years 2023 2025
 - October 1, 2022 September 30, 2025

4

RGRTA

DBE Liaison Officer

Dawn Sywulski Manager of Contract Administration/ DBE Liaison Officer

RGRTA

DBE Goal Setting RGRTA Calculation – Preparation

- · Identify Funding and Spending:
 - Identify Anticipated Federally-Assisted Contracts:
 - Approximate Value = \$8,015,068 (matched)
 - Breakdown Projects by Type of Work Needed (establish percentages)
 - · Identify NAICS Codes Associated with Anticipated Contracts
 - Identify Counties Comprising RGRTA's "Market Area"
 - · Market Area is that area from which RGRTA draws contractors and vendors
 - Collect Census Bureau Data and DBE Data by County and **Vendor Category**

2

5

RGRTA

DBE Goal Plan Overview

- · Background and Federal Regulations
- The Goal-Setting Process
- **RGRTA Funding Sources**
- **Anticipated Major Procurements**
- · What Does the "Goal" Mean
- · Finding DBE Opportunities
- **Next Steps**
- Other Aspects of the DBE Goal

RGRTA

RGRTA Funding Sources

Federal Transit Administration (FTA)

Federal Formula Funds - Funding disbursed annually for capital purchases and maintenance of buses. (80/10/10)
Federal Discretionary Funds - Funding for unusual capital needs that exceed formula funding capacity, i.e., Downtown Transit Center. (80/10/10)

New York State Department of Transportation (NYSDOT)

NYS Matching Funds – Provides match of federal funding for capital projects.

Typically 10% of a project's total cost.

State Dedicated Funds – Needs-based and/or formula 100% state funds for capital projects.

State Operating Assistance - NYS transit assistance for operating costs.

Member County Contributions

Each of RGRTA's eight counties make an annual contribution.

Mortgage Recording Tax

6

A small tax is applied to all new mortgages that are executed in the eight-county region.



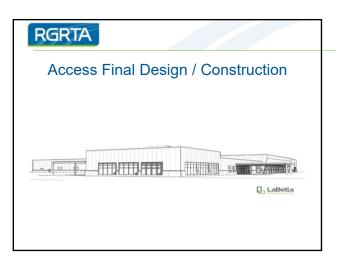
Irondequoit Plaza II Construction

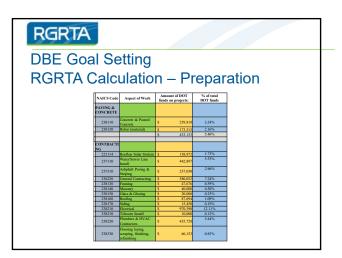
10





8 11





9 12

RGRTA DBE Market Area Counties Included in RGRTA 2023 - 2025 DBE Goal Calculation Genesee-Finger Lakes Region Central New York Western New York Genesee Seneca Cayuga Frie Livingston Wayne Onondaga Monroe Wyoming Oswego Ontario Yates

RGRTA

DBE Goal Setting RGRTA Calculation – Step One

- · Refine Base Figure
 - Goal must be refined. Things to consider:
 - · Bidder lists
 - · Other recipient's goals
 - Weigh goal based on categories or types of work such as:
 - Construction
 - Manufacturing
 - Professional Services

* The Federal Transit Administration encourages the use of Weighting

13

16

RGRTA

DBE Goal Setting RGRTA Calculation – Step One

- Calculate Base Figure "Relative Availability of Ready, Willing, and Able DBE firms Available to Perform the Work Needed by the Agency."
 - DBE availability in RGRTA market area Source:
 NYSDOT DBE Directory
 - □ Result = 183*
 - □ All firms' availability in RGRTA market area Source:
 - □ Census Bureau Data NAICS Codes
 - □ Result = 7,074*

Base Figure Availability = 2.59%

* Market areas for Rooftop Solar, Pre-engineered metal buildings, and spare engines were expanded to Nationwide

RGRTA

DBE Goal Setting RGRTA Calculation – Step One

- Step One Refine Base Figure By Weighing By Amount of Work in Each Category
 - Categories
 - Paving, Concrete, and Rebar 5.4%
 - Contracting, Trucking, Remediation 57.8%
 - Furniture, Fixtures & Equipment (FFE) 1.7%
 - Professional Services including Engineering Services $\,$ 29.0%
 - Computers/Peripherals, Wireless Communication, Telecommunication 4.8%
 - Spare Engines/Transmissions 1.3%

Revised Base Figure with Weighting = 3.22%

14

17

RGRTA

DBE Goal Setting RGRTA Calculation – Step One

NAICS Code	Aspect of Work	Number of DBEs available to perform this work	Number of all firms available (including DBEs)	Relative Availability
PAVING & CONCRETE				
238110	Concrete & Poured Concrete	9	146	6.16%
238120	Rebar (material)	6	15	40.00%
		15	161	9.32%
CONTRACT ING				
221114	Rooftop Solar System	0	270	0.00%
237110	Water/Sewer Line Install	2	60	3.33%
237310	Ashphalt Paving & Striping	15	91	16.48%
236220	Commercial Contracting	12	372	3.23%
238130	Framing	2	136	1.47%
238140	Masonry	3	259	1.16%
238150	Glass & Glazing	1	49	2.04%
238160	Roofing	4	194	2.06%
238170	Siding	0	133	0.00%
238210	Electrical	7	604	1.16%
238220	Plumbers & HVAC Contractors	9	844	1.07%
238330	Flooring laying, scraping, finishing, refinishing	2	200	1.00%

RGRTA

DBE Goal Setting RGRTA Calculation – Step One

	NAICS Code	Aspect of Work	Weight	x	Availability	Weighted Base Figure
	PAVING & CONCRET E					
	238110	Concrete & Poured Concrete	3.24%	x	6.16%	
	238120	Rebar (material)	2.16%	x	40.00%	
			5.40%	x	9.32%	0.50%
	CONTRAC TING					
	221114	Rooftop Solar System	1.73%	x	0.00%	
	237110	Water/Sewer Line Install	5.53%	x	3.33%	
	25/310	Ashphalt Paving & Striping	2.96%	x	16.48%	
_	236220	General Contracting	7.24%	x	3.23%	
	238130	Framing	0.59%	x	1.47%	
	238140	Masonry	0.50%	x	1.16%	
	238150	Glass & Glazing	0.25%	x	2.04%	
	238160	Roofing	1.09%	x	2.06%	
_	238170	Siding	0.19%	x	0.00%	
	238210	Electrical	12.11%	x	1.16%	
	238220	Plumbers & HVAC Contractors	5.44%	x	1.07%	
	238330	Flooring laying, scraping, finishing, refinishing	0.83%	x	1.00%	

RGRTA

DBE Goal Setting RGRTA Calculation - Step Two

- · Adjust Base Figure
 - Consider any evidence in the local area to determine what, if any, adjustment is necessary.
 - · Evidence to Consider
 - Current capacity of DBEs in the area
 - Past participation for similar projects
 - Historical mean of previous years' participation
 - DBE goals set by similarly-situated transportation agencies

RGRTA

DBE Goal Plan Outreach - Step Four

- Notice of DBE Goal Plan to be Advertised beginning on Friday, June 3rd in:
 - Minority Reporter
 - Rochester Business Journal
 - Democrat and Chronicle
 - NYS Contract Reporter
- Two Public Walk-In Sessions scheduled to Review the Draft Goal Plan: June 14th and 22^{nd} . Invitations sent to 56 community groups, prime and subcontractors, and local community organizations including:
 - Baden Street Settlement
- Ibero-American Action League
- Greater Rochester Chamber of Commerce - NYS Small Business Development Center
- Rochester Women's Council - Urban League of Rochester
- Rochester Economic Development Corporation YMCA
- Rochester Hispanic Business Association
- United Way of Greater Rochester
- Small Business Council of Rochester
- Monroe County PTAC

19

22

RGRTA

DBE Goal Setting RGRTA Calculation - Step Two

- **Current Capacity of DBE's**
 - Upcoming Phase 3 Rochester City Schools Renovation Project
 - U of R / Strong Memorial Construction Projects
- · Past Participation of Similar Projects
 - RTS Orleans Construction Project = 6.56%
- Historical Mean of Previous Years' Participation
 - Three-year mean of DBE participation for FFY 2020 2022: 4.97%
- Three-year mean of DBE participation for FFY 2017 2019: 11.14%
- · DBE Goals for Similarly-Situated Transportation Agencies
 - Albany FFY 2022 2024: 4.7%
 - Syracuse FFY 2021 2023: 0.0%

RGRTA

What Does the "Goal" Mean?

- - Apply calculated percentage to relevant funding to obtain 2023-2025 RGRTA Goal for DBE Participation on Federally-Funded Contracts
 - 3.22% x \$8,015,068 = \$258,085
 - The three largest projects have an anticipated value of over \$1.5 million each
- · Aspects of Work
 - A & E Services
 - Contracting Including: Paving, Plumbing/HVAC, Site
 - Prep/Demo/ Abatement, Electrical, Trucking
 - Electronics: Computer Equipment, Radio & Telecom Equipment

20

23

RGRTA

DBE Goal Setting Formulation of Proposed Goal – Step Three

- RGRTA 2023 2025 Proposed DBE Goal: 3.22%
 - · 2020 2022 Goal 2.27%
 - 2017 2019 Goal 1.71%

RGRTA

Finding DBE Opportunities

- **Advertising Locations**
 - Rochester Business Journal
 - New York State Contract Reporter
 - Minority Reporter
- Transit Talent (as needed)
- RTS Supplier Portal
 - Register at <u>www.myrts.com/Do-Business-With-Us</u>
 - Provide copy of DBE Certification and W-9
 - Select the types of procurements meeting your qualifications and "Receive Notifications"
 - Notices will be sent for procurements meeting your criteria
 - A plan holders list is maintained for the procurement to help connect primes and subcontractors

RGRTA

Next Steps

- Review Comments Submitted
- · Update Goal Plan, if necessary
- Submit Goal to FTA, No later than August 1st
- Goal Effective, October 1, 2022

RGRTA

Other Aspects of the Goal: Good-Faith Efforts

- Identifying portions of the work that can be done by DBEs or other small businesses
- Soliciting DBEs (request for quotes, advertising)
- Providing plans and specifications to DBE firms in a timely manner
- Attending Pre-bid/Pre-proposal meeting to inform DBEs of subcontracting opportunities
- Documenting evidence of negotiations with DBEs (names, addresses, why agreements weren't reached)
 - Negotiating in good faith, not rejecting proposals without a sound reason
 - Cost: Primes are not required to accept DBE proposal if they demonstrate it is excessive or unreasonable

28

25

RGRTA

Other Aspects of the Goal: Counting DBE Participation

- Only Payments to Certified DBE Firms May Be Counted
 - DBE must be certified by NYS Unified Certification Program (NYSUCP) https://NYSUCP.NewNYContracts.com
 - RGRTA will verify this certification
- Only Work Performed by DBEs and Supplies Purchased from a DBE Supplier May Be Counted Toward the Goal
- If DBE Contractor Subcontracts To A Non-DBE Firm, Payments Made To The Non-DBE Subcontractor Cannot Be Counted

RGRTA

Other Aspects of the Goal: Project Monitoring

- Periodic Verification that DBE firms are performing the work they were hired to perform
 - Construction projects are frequently monitored by firms contracted by RGRTA. Monitoring activities include:
 - periodic on-site visits to assure DBE firms are performing the work they were hired to perform
 - verification of equipment ownership
- Track and verify prompt payments are made to all subcontractors (DBEs and Non-DBE's)
- Verification of DBE Certification and Recertification
- · Enforcement of Contract Goals and Good-Faith Efforts

26

RGRTA

Other Aspects of the Goal: Proposal Submission with DBE Goal

- · Required Information
 - Bidder's written commitment to use DBE subcontractors
 - Names and addresses of DBEs that will participate in the contract with projected dollar volume
 - Description of work the DBE will perform
 - DBE firms' verification that they will accept the work
 - Category of DBE certification



Federal Fiscal Year 2023 – 2025 DBE Goal Plan Information Session

Sign-in Sheet: June 14, 2022 Please Print

Name	Title	Agency	Address	E-Mail Address	Phone Number
Dawn Sywulski	Manager of Contract Administration	RGRTA	1372 East Main St.	dsywulski@myrts.com	585-654-0603
Andrea Cameron	Contract Administrator	RGRTA	1372 E. Main Street	acameron@myrts.com	585-654-0248

_	T	T	



Federal Fiscal Year 2023 – 2025 DBE Goal Plan Information Session

Sign-in Sheet: June 22, 2022 Please Print

Name	Title	Agency	Address	E-Mail Address	Phone Number
Dawn Sywulski	Manager of Contract Admin	RGRTA	1372 E. Main St.	dsywulski@myrts.com	585-654-0603
Andrea	Contract	RGRTA	1372 E. Main St.	ACameron@myrts.com	585-654-0248
Cameron	Administrator			_	
Chamin	Care Milamin SEO DENO	DENCO	55-57 St 2.	Price in he was AM A	C1450-F25-585
15 colling	Freducies Other mer. Lu Encin	1. Ku Engin	errs 3008 ast 1	ive Keizenharrach	100 W Fore 585- 88
inger.	ひにしていること	Hava 12 75500	930 Foot, 100 50.10 1900	930 1300 Handing Handing & 1850 1900 Handing 1850 1900 Handing 1800 1900 1900 Handing 1800 1900	7(1) CAS-455-8855
0	0				
		25			
,	-				

From: Sywulski, Dawn

Sent: Friday, June 3, 2022 3:43 PM

To: Kelly Gilligan

Subject: RE: RGRTA/RTS DBE Goal Plan Invitation **Attachments:** RGRTA 2023-2025 Goal Distribution Draft.docx

Hello Kelly,

Thank you for your interest in our DBE Goal plan. Attached is a draft which will be updated prior to submission to the FTA to incorporate public input received this month.

Please feel free to reach out with any questions or comments after you have had a chance to review.

Have a great weekend.

Dawn

Dawn Sywulski, Paralegal Manager of Contract Administration

REGIONAL TRANSIT SERVICE

1372 East Main Street Rochester, New York 14609 dsywulski@MyRTS.com

Office: 585-654-0603

From: Kelly Gilligan < kgilligan@rochesterrigging.com >

Sent: Friday, June 3, 2022 2:51 PM

To: Sywulski, Dawn <dsywulski@myrts.com> **Subject:** RE: RGRTA/RTS DBE Goal Plan Invitation

EXTERNAL: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Dawn,

I am unable to attend but will welcome to see a copy of the DBE plan.

Thank you,

Kelly Gilligan, President Rochester Rigging & Erectors, Inc. 7819 State Route 5 & 20 Bloomfield, New York 14469

Office: 585.657.7665



From: Sywulski, Dawn <<u>dsywulski@myrts.com</u>>

Sent: Friday, June 3, 2022 10:56 AM

To: Kelly Gilligan < kgilligan@rochesterrigging.com > **Subject:** RGRTA/RTS DBE Goal Plan Invitation

Hello:

The Rochester-Genesee Regional Transportation Authority (RGRTA) is preparing its Disadvantaged Business Enterprise (DBE) Goal Plan for submission to the Federal Transit Administration. The Goal Plan will cover Federal Fiscal Years 2023 - 2025 which spans October 1, 2022 – September 30, 2025.

As part of this process, we would like to share our goal development methodology. This will include an overview of the federally-funded projects for which RGRTA anticipates awarding contracts.

We will have open walk-in sessions at our Administrative Offices at 1372 East Main Street on Tuesday, June 14^{th} between 10:00 a.m. - 12:00 p.m. and Wednesday, June 22^{nd} between 2:00 p.m. - 4:00 p.m.

We look forward to meeting with you.

RSVP's are not required, but we are happy to know if you will be stopping by. If you are unable to attend, but would like more information or a copy of the preliminary or final DBE Goal Plan, please feel free to call or email me.

Best regards,

Dawn

Dawn Sywulski, Paralegal Manager, Contract Administration/ DBE Liaison Officer

REGIONAL TRANSIT SERVICE

1372 East Main Street Rochester, New York 14609

www.MyRTS.com

dsywulski@MyRTS.com

From: Sywulski, Dawn

Sent: Monday, June 6, 2022 4:01 PM

To: Judith Beckwith

Cc: Cletus Ezenwa; Katherine Eisenhauer

Subject: RE: RGRTA/RTS DBE Goal Plan Invitation

Attachments: RGRTA 2023-2025 Goal Distribution Draft.docx

Hi Judy:

Per your request, attached is a copy of our Draft Goal Plan for your review.

If you have any questions, please feel free to reach out.

Dawn

Dawn Sywulski, Paralegal Manager of Contract Administration

REGIONAL TRANSIT SERVICE

1372 East Main Street Rochester, New York 14609 dsywulski@MyRTS.com

Office: 585-654-0603

From: Judith Beckwith < jbeckwith@luengineers.com>

Sent: Monday, June 6, 2022 9:30 AM

To: Sywulski, Dawn <dsywulski@myrts.com>

Cc: Cletus Ezenwa <cezenwa@luengineers.com>; Katherine Eisenhauer <keisenhauer@luengineers.com>

Subject: FW: RGRTA/RTS DBE Goal Plan Invitation

You don't often get email from jbeckwith@luengineers.com. Learn why this is important

EXTERNAL: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Dawn,

Unfortunately, I won't be able to attend, but would like to request a copy of the preliminary DBE document, along with the list of anticipated federally funded projects as noted below.

Thank you, Judy Beckwith

Judy Beckwith

Marketing Director

Phone: 716.849.0982 x113

Fax: 716.849.0969 Mobile: 716.208.4722 50 Lakefront Boulevard Suite 212 Buffalo, NY 14202 luengineers.com D/MBE Certified



From: Cletus Ezenwa < cezenwa@luengineers.com >

Sent: Friday, June 3, 2022 5:07 PM

To: Katherine Eisenhauer < keisenhauer@luengineers.com >; Judith Beckwith < jbeckwith@luengineers.com >

Subject: FW: RGRTA/RTS DBE Goal Plan Invitation

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: "Sywulski, Dawn" <dsywulski@myrts.com>

Date: 6/3/22 3:56 PM (GMT+01:00)

To: Cletus Ezenwa < cezenwa@luengineers.com > Subject: RGRTA/RTS DBE Goal Plan Invitation

Hello:

The Rochester-Genesee Regional Transportation Authority (RGRTA) is preparing its Disadvantaged Business Enterprise (DBE) Goal Plan for submission to the Federal Transit Administration. The Goal Plan will cover Federal Fiscal Years 2023 - 2025 which spans October 1, 2022 – September 30, 2025.

As part of this process, we would like to share our goal development methodology. This will include an overview of the federally-funded projects for which RGRTA anticipates awarding contracts.

We will have open walk-in sessions at our Administrative Offices at 1372 East Main Street on Tuesday, June 14^{th} between 10:00 a.m. -12:00 p.m. and Wednesday, June 22^{nd} between 2:00 p.m. -4:00 p.m.

We look forward to meeting with you.

RSVP's are not required, but we are happy to know if you will be stopping by. If you are unable to attend, but would like more information or a copy of the preliminary or final DBE Goal Plan, please feel free to call or email me.

Best regards,

Dawn

Dawn Sywulski, Paralegal Manager, Contract Administration/ DBE Liaison Officer

REGIONAL TRANSIT SERVICE

1372 East Main Street Rochester, New York 14609 www.MyRTS.com dsywulski@MyRTS.com