



GRANT APPLICATION OVERVIEW

The Mission of the Greater Rochester Community Transportation Foundation:

to provide financial assistance for transportation to groups or organizations to enable them to provide activities with an educational, cultural, or athletic focus, or that otherwise contributes to the health, wellbeing or personal growth of people that would otherwise not be possible due to a lack of transportation

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Executive Director
Justin Feasel

Who Can Apply?

Applicants must be either (i) a 501(c)3 Charitable Organization or (ii) an organization operating under a 501(c)3 Charitable Organization.

Submission Process

Email the completed grant application form and all supplemental information detailed below to Justin Feasel at jfeasel@grctf.org

Once a completed application packet has been submitted, the application and supporting materials will be reviewed for completeness.

After this review is complete, you will be invited to a Board of Directors meeting to present your request.

Supplemental Information to Provide with Grant Application

Please submit the following documents along with your completed application:

1. Cover letter which includes your requested amount (not to exceed \$3,000), why the funds are needed and how they will be used.
2. Your organization's most recent financial statements OR Current Certificate of Liability Insurance
3. Top Line Summary of Annual Budget (showing Expenses, Revenues, etc.)
4. If your grant request is for a third-party transportation provider, attach quotes obtained from three different providers

Grant Application Submission Schedule

Applications are reviewed by the GRCTF Board of Directors during their quarterly meetings, which are currently held in hybrid format both in-person and via Zoom.

Applications Submission Periods	Applications reviewed by Board
November 1 - February 28	April
March 1 - April 30	June
May 1 - July 31	September
August 1 - October 31	December

Please note that applications received after 5:00 PM on the last day of the application submission period will not be processed until the next application submission period.

If you have questions or need additional information, contact Justin Feasel by email at jfeasel@grctf.org or by phone at (585) 270-1890.

