

**MINUTES OF THE MONTHLY MEETING OF THE  
BOARD OF COMMISSIONERS OF  
ROCHESTER-GENESEE REGIONAL TRANSPORTATION AUTHORITY  
AND ITS SUBSIDIARIES  
November 9, 2011**

**A. Roll Call and Determination of Quorum**

The meeting was called to order by Chairman James Redmond who determined that a quorum was present.

**Present on Roll Call:**

|                           |                      |   |                |
|---------------------------|----------------------|---|----------------|
| ➤ County of Monroe        | Scott Adair          | = | 5.33 votes     |
| County of Monroe          | Leslie M. Goldstein  | = | 5.33 votes     |
| ➤ County of Monroe        | James H. Redmond     | = | 5.33 votes     |
| ➤ City of Rochester       | Thomas R. Argust     | = | 2 votes        |
| ➤ City of Rochester       | Barbara Jones        | = | 2 votes        |
| ➤ City of Rochester       | Karen Pryor          | = | 2 votes        |
| ➤ County of Genesee       | Paul Battaglia       | = | 2 votes        |
| ➤ County of Livingston    | Milo I. Turner       | = | 2 votes        |
| ➤ County of Orleans       | Henry Smith          | = | 1 vote         |
| ➤ County of Seneca        | Edward W. White      | = | 1 vote         |
| ➤ County of Wayne         | Michael P. Jankowski | = | 3 votes        |
| County of Wyoming         | Frank Vitagliano     | = | 1 vote         |
| Amalgamated Transit Union | Francis Falzone      | = | <u>0 votes</u> |

|                                |           |
|--------------------------------|-----------|
| <b>Total Votes Possible</b>    | <b>32</b> |
| <b>Total Votes Present</b>     | <b>26</b> |
| <b>Votes Needed for Quorum</b> | <b>15</b> |

**B. Adoption of the Agenda**

On motion of Commissioner Pryor, seconded by Commissioner Argust, the Agenda was unanimously adopted.

**C. Approval of Minutes**

On motion of Commissioner Jankowski, seconded by Commissioner Smith, the following minutes were approved and received:

- October 6, 2011 Board of Commissioners meeting

**D. CEO Report**

Bill Carpenter, Chief Executive Officer, presented the monthly CEO Report as reflected in the power point presentation, a copy of which shall be attached to these Minutes.

- *In response to a question from the Commissioner Battaglia, Mr. Gallivan stated:*
  - *A number of the goals which are included in the TOPS score were made easier this year since it was determined that the previous year' goal was unrealistically high. If those goals are still not being met, it may indicate that the goal is still not realistic or appropriate.*
- *In response to a question from Commissioner Pryor, Mr. Carpenter described in general the concept of Interest Based Bargaining, indicating that the concept was developed in the 1980s and is not new in general but would be new to the Authority.*
- *In response to a question from Commissioner Jones, Mr. Carpenter stated that in their meeting the Mayor was very complimentary of the Authority's service and joins us in the desire to work collaboratively. In addition, the Mayor has appointed an individual to assist with the development of the Transit Center interior design.*

## **E. Financial Report**

Mr. Frye, Chief Financial Officer, presented the financial report, a copy of which shall be attached to these Minutes.

- *In response to a question from Commissioner Adair, Mr. Frye stated:*
  - *The fuel derivatives are in effect through March 31, 2012 and the currently they resulted in net income to the Authority in the amount of approximately \$600,000;*
  - *In November 2010, the Authority was projecting annual budget deficit of between \$1 million and \$2 million.*

## **F. Proposed Resolution**

### **Resolution Awarding a Contract for Design Build Services for the Downtown Transit Center, RGRTA 79 -2011**

- *In response to questions from the Commissioners, Mr. Ballerstein stated:*
  - *The proposals that were received were proposals for professional services and the approach taken by each entity making the proposal differed and that resulted in significant differences in the amount of the proposal.*
  - *The evaluation committee made significant efforts to adjust the scope of services and approaches set forth in the various proposals so that an adequate and appropriate comparison could be made.*
  - *Cost was only one of eight factors considered in determining which entity would receive management's recommendation.*
  - *The Authority is currently working on updating the detailed operating cost estimate which will include the cost of security at the downtown Transit Center.*
  - *The current plan calls for the Transit Center to be completed in 2014.*
  - *Security will be handled through an office on the second floor overseeing the concourse, 75 to 100 video cameras, and our DHEA security staff, contracted service providers, and potentially the presence of the Rochester Police Department.*
  - *The Transit Center will not be open from 2:00 AM to 4:00 AM, although staff will be present at those hours.*
  - *If Land acquisition costs turn out to be more than originally anticipated, the difference will be paid first from project contingency funds and then from local funds.*

- *The Authority anticipates that the Transit Center will be LEED certifiable but not LEED certified.*
- *The Transit Center roof as currently designed would be considered a "Green Roof" because of its reflective qualities. The possibility of having a planted roof with vegetation would be very expensive and has not been pursued.*
- *No demolition of any buildings will be necessary to construct the Transit Center.*
- *The Transit Center will be a large, unique building which is the reason it will take two years to construct.*
- *The Authority will conduct additional public meetings, focus groups and workshops as the design progresses.*
- *The current schedule is to reach 50% design in January, 2012 and 70% design in March, 2012.*

*RGRTA 79 -2011: On motion of Commissioner Battaglia, seconded by Commissioner Argust, the aforementioned Resolution, a copy of which shall be attached to these Minutes, was unanimously approved.*

#### **G. Consent Resolutions**

**Resolution Authorizing the Declaration of Vehicles, IT Equipment, Office Equipment and Bus Parts As Surplus, RGRTA 80 -2011**

*RGRTA 80 -2011: On motion of Commissioner Adair, seconded by Commissioner Smith, the aforementioned Resolution, a copy of which shall be attached to these Minutes, was unanimously approved.*

**Resolution Authorizing Endorsing a Program for the Use of Section 5316 in Section 5317 Funds and Authorizing the Filing of Applications for Assistance with the United States Department Of Transportation, RGRTA 81-2011**

*RGRTA 81-2011: On motion of Commissioner Argust, seconded by Commissioner Jones, the aforementioned Resolution, a copy of which shall be attached to these Minutes, was unanimously approved.*

**Resolution Authorizing the Assignment of the Contract with Garisole Appraisal Services, Inc. To Brisbane Consulting Group LLC, RGRTA 82 -2011**

*RGRTA 82-2011: On motion of Commissioner Smith, seconded by Commissioner White, the aforementioned Resolution, a copy of which shall be attached to these Minutes, was unanimously approved.*

#### **H. Adjournment**

*The meeting was adjourned.*